FC'. 0087712005 SARCI FORDORO REPUBLIC OF CAMEROON Peace - Work - Fatherland

REPUBLIQUE DU CAMEROUN Paix - Travail - Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG

COMMISSION INTERNE DE PASSATION DES MARCHES



MINISTRY OF DECENTRALISATION AND LOCAL

DEVELOPMENT

NORTH-WEST REGION

**BOYO DIVISION** 

**FUNDONG COUNCIL** 

FUNDONG COUNCIL INTERNAL TENDERS BOARD

FUNDONG COUNCIL INTERNAL TENDERS BOARD

\*\*\*\*\*\* OPEN NATIONAL INVITATION TO TENDER

OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N° 02/ONIT/MINDDEVEL/FC/FCITB/2025 OF 13 / 02 /2025 FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

Expenditure authorization N°: Lot 1 J	A03527- ,Lot 2-JA05510
Expenditure authorization is	Lot 2
IMPUTATION No: Lot 1	,Lot 2

1000		FINANCING	PROJECT AMOUNT	Bid Bond	TENDER FEE
Lot 1	Subject  EXTENSION OF ELECTRICITY AT G.R.A	BIP MINDDEVEL 2025	13.000.000 F.CFA	260.000 F.CFA	26.000 FCFA
	FUNDONG  NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE)	BIP MINEE	50.000.000 F.CFA	1.000.000 FCFA	100.000 FCFA

DURATION: 90 CALENDAR DAYS (3 MONTHS)

Re 18-02-25

# TABLE OF CONTENTS

Document No. 1:	Tender notice
Document No. 2:	General Regulations of the invitation to tender (GRCB)
Document No. 3:	Special Regulations of the invitation to tender (OMPP)
Document No. 4:	Special Administrative Conditions (CCAP)
Document No. 5:	Special Technical Conditions (CCTP)
Document No. 6:	Schedule of unit prices
Document No. 7:	Bill of quantities and estimates
Document No. 8:	The sub-detail of prices
Document No. 9:	Model contract
Document No. 10:	Model documents to be used by bidders
Document No. 11:	Annexes
Document No. 12:	List of banking establishments and financial bodies authorized to issue bonds for public contracts approved by the Ministry of Finance
Document No. 13:	Working plans/technical drawing plans

REPUBLIQUE DU CAMEROUN Paix - Travail - Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL

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REPUBLIC OF CAMEROON Peace - Work - Fatherland

MINISTRY OF DECENTRALISATION AND LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

**FUNDONG COUNCIL** 

FUNDONG COUNCIL INTERNAL TENDERS BOARD

#### TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N° 22 /ONIT/MINDDEVEL/FC/FCITB/2025 OF 13 102 12025 FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

- 1) SUBJECT OF THE INVITATION TO TENDER: Within the framework of the execution of the 2025 state budget, the State of Cameroon represented by the Mayor of Fundong Council hereby launches an Open National Invitation to Tender for the EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1, NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.
- 2) NATURE OF SERVICE: The different tasks to be executed for this project shall comprise the following:

Lot 1

- Construction of Three phase transformation substation equipped with H61-160KVA 30KV/B2 transformer
- Sundry expenses

Lot 2

- Construction of a medium voltage three phase line with 3x34.4mm2 almelec cable
- Construction of 3 phase transformation substation equipped with H61100KVA 30KV/B2 transformer
- Sundry expenses
- 3) EXECUTION DEADLINE: The maximum deadline for the execution provided for by the Contracting Authority shall be Three months (90 calendar days) for all the lots with effect from date of notification of the Administrative Order to start works.
  - 4) Lots: The works are as follows;

Lot 1: EXTENSION OF ELECTRICITY AT G.R.A FUNDONG Lot 2: NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE)

NB: A bidder cannot tender for all the lots.

Estimated cost: The estimated cost after preliminary studies are as follows

5) E	Subject	Amount for the Project	Expenditure authorization N°	IMPUTATION
Lot 1	EXTENSION OF ELECTRICITY AT G.R.A	13.000.000 F.CFA	JA03527	
Lot 2	FUNDONG  NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE)	50.000.000 F.CFA	JA05510	

Participation and origin: Participation in this invitation to tender is opened to competent Cameroonian enterprises that are in compliance with the fiscal laws and who are not currently excluded from public procurement.

- 7) FINANCING: The said works shall all be financed by the Public Investment Budget under the Ministry of Decentralization and Local Development for Lot 1 and the Ministry of Water and Energy Resources for Lot 2.
- BID BONDS: Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry of Finance - the list of which is found in document No. 12 of the Tender File, whose amount is Two hundred and sixty thousand francs (260.000) FCFA Lot 1, One million francs (1.000,000) FCFA) Lot 2 and shall be valid for thirty (30) days beyond the deadline of validity of bids.

ot 1 EXTENSION OF ELECTRICITY AT G.R.A FUNDO	Locality ONG G.R.A Fundong	Bid Bond 260.000	Tender fee
OT 2 NGWAH RURAL ELECTRIFICATION		F.CFA	26.000 FCFA
(CONSTRUCTION OF THREE PHASE LV LINE 3X50 MM2+1NP+2EP PREASSEMBLED ALUM CABLE)	i i gwall	1.000.000 FCFA	100.000

- 9) CONSULTATION OF TENDER FILE: The Tender documents may be consulted and obtained immediately after publication of this invitation to tender from the Contracts Management Unit (SIGAMP) of the Fundong council during working hours.
- 10) ACQUISITION OF TENDER FILE: The Tender file shall be obtained from the Fundong Council Chamber as soon as this notice is published against payment of a non-refundable sum of 26.000frs for lot 1 and 100.000frs for lot 2 payable at the Fundong Council Treasury room 18. Such receipt shall identify the payer as representing the company that wants to participate in the
- 11) SUBMISSION OF BIDS: Each bid written in English or French shall be signed by the bidder or by a duly authorized representative and presented in Seven (07) copies, that is one (01) original and six (06) copies labelled as such. These shall be submitted in one external envelope - sealed, containing three (3) internal envelopes, that is, Envelope A: Administrative Documents,
  - Envelope B: Technical file
  - Envelope C: Financial file.

The sealed external envelope shall bear no information about the company and shall reach the Fundong Council secretariat not later than the 13 / 03 /2025 at 10:00 am local time and note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic. The sealed pack shall bear the following

OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N° (22) ONIT/MINDDEVEL/FC/FCITB/2025 OF 3 / 02 /2025 FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

# (To be opened only during the bids opening session)

- 12) ADMISSIBILITY OF BIDS: At the risk of being rejected, only originals or certified true copies by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of this Invitation to Tender. They must not be more than three (3) months old as at the date of submission of bids or must not be established before the signature of the tender notice. Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance and valid for a period of thirty days shall be rejected.
- 13) OPENING OF BIDS: The bids shall be opened in a single phase, in the Fundong Council Hall, on 13 / 03/2025 at 11:00am. Only bidders or their authorized representatives, having a perfect knowledge of the file may attend the bids opening session. Any bid which shall not comply with the requirements of the Tender File shall be rejected.

#### 14) Evaluation criteria

The bids shall be evaluated in three (03) steps:

- 1st Step: Verification of the conformity of the administrative file;
- 2<sup>nd</sup> step: Evaluation of the technical file;
- 3<sup>rd</sup> Step: Analyses of the financial file.

The criteria of evaluation are the following:

#### 14.1- Eliminatory criteria

### 14.2- Administrative documents

- Absence of Bid bond
- Any Administrative document not in conformity with the prescriptions of this tender file shall results in elimination if the situation is not regularized within forty-Eight Hours. This rule shall not be applied to the Bid Bond
- Any bids not in conformity with the prescriptions of this tender shall be inadmissible

False declaration or falsified documents.

#### 14.3- Technical File

- Complete documents or scanned documents;
- False declaration, forged or scanned documents;
- Technical assessment mark lower than 75% of "YES".

#### 14.4- Financial Offer

- Incomplete financial Offer;
- Non-compliant documents;
- Omission of quantified unit price in the financial offer;
- Absence of breakdown of prices;

#### 14.5-Essential criteria:

The technical offer of the bidder shall be assessed along the following lines

chnical o	offer of the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the long that the bidder shall be assessed along the bidder shall be assessed as the bidder shall be as the bidder	MARKS
	CRITERIA	Yes/No
10	2 procontation	Yes/No
1.	General presentation	Yes/No
2.	Quality of the personnel	Yes/No
3.	Execution Methodology	Yes/No
4	Equipment	
5	Pre-financing capacity	Yes/No
6.	References of the bidder	Yes/No
7	Attestation and report of site visit	Yes/No
8	Attestation and report of site visit  Non-existence in the technical file of the rubric "organization, methodology and planning  Special Technical Clauses initialled in all the pages and signed, stamped and dated on the last page;	Yes/No
9	Special Technical Clauses initialled in all the pages and signed, stamped and dated on Special Administrative Clauses completed and initialled on all the pages and signed, stamped and dated on	Yes/No
10	Special Administrative Clauses completed and initialized on the last page	

The contract shall be awarded to the bidder who would have obtained a minimum technical score of 75% in the essential criteria and 100% in the eliminatory criteria, taken in consideration and who would have proposed a bid with the lowest amount, in conformity with the regulations of the tender documents. (See article 33 of the Public Contracts Code).

- 15) DURATION OF TENDER VALIDITY: Bidders shall remain committed to their offers for a period of ninety (90) days from the last date of the submission of tenders, that is, the tenders shall be valid for 90 (ninety) days with effect from their submission deadline.
- 17) COMPLEMENTARY INFORMATION: Complementary information which could be technical in nature can be obtained from the Fundong Council Tel.: Phone: (237) 677755510

Email: fundongcouncil2014@gmail.com Website: www.fundongcouncil.org

18) AMENDMENT TO THE INVITATION TO TENDER: The Contracting Authority reserves the right, if need be, to subsequently amend this invitation to tender in conformity with the Public Contracts Code.

Fundong, the 13/02/2025

nis Awoh Ndang

opies:

ARMP/B'DA

CHAIRPERSON OF DTB/BOYO;

DD/MINMAP BOYO

DD MINDDEVEL BOYO

DD MINEE BOYO

NOTICE BOARDS

FILE/CHRONO

THE MAYOR OF FUNDONG COUNCIL (Contracting Authority)



REPUBLIQUE DU CAMEROUN Paix - Travail - Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL

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REPUBLIC OF CAMEROON Peace - Work - Fatherland

MINISTRY OF DECENTRALISATION AND LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

**FUNDONG COUNCIL** 

FUNDONG COUNCIL INTERNAL TENDERS BOARD

### AVIS D'APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT PAR LE PROCEDURE D'URGENCE NO. O2 /ONIT/MINDDEVEL/FC/FCITB /2025, DU 13 / O2 /2025 POUR LA EXTENSION DE L'ELECTRICITE A GRA LOT 1 ET ELECTRIFICATION RURALE DE NGWAH-PHASE 1 LOT 2 DANS L'ARRONDISSEMENT DE FUNDONG, DEPARTEMENT DU BOYO.

1.OBJET DE L'APPEL D'OFFRES : Dans le cadre de l'exécution du Budget d'Investissement Public 2025, l'Etat de Cameroun représenté par, le maire de Fundong lance un Appel d'Offres national ouvert pour EXTENSION DE L'ELECTRICITE A GRA LOT 1 ET ELECTRIFICATION RURALE DE NGWAH-PHASE 1 LOT 2 DANS L'ARRONDISSEMENT DE FUNDONG, DEPARTEMENT DU BOYO.

2.Consistance des travaux : Les travaux comprennent notamment :

#### POUR LOT 1

- Travails préliminaires
- Mitigation environnementale

#### POUR LOT 2

- Travails préliminaires
- Traveux de construction
- Borne fontaine equipee d'un puisard
- Reseau de tuyauterie
- Mitigation environnementale
- Durabilite du projet

3.DELAI D'EXECUTION : Le délai prévu pour l'achèvement des travaux du présent appel d'offre est de continus (3 mois) à partir du jour de la notification de l'ordre de service

4.Allotissement : Les travaux sont en quatre (04) lots ci-après définis les travaux d'entretien pour LA EXTENSION DE L'ELECTRICITE A GRA LOT 1 ET ELECTRIFICATION RURALE DE NGWAH-PHASE 1 LOT 2 DANS L'ARRONDISSEMENT DE FUNDONG, DEPARTEMENT DU BOYO.

5.Prévisionnel : Le coût prévisionnel de l'opération à l'issue des études préalables est de ;

Lot	visionnel : Le coût prévisionnel de l'operation a  Sujet	Coût prévisionnel	N° de l'autorisation de dépense	IMPUTATION
1	EXTENSION DE L'ELECTRICITE A GRA	13.000.000 F.CFA	JA03527	
2	ELECTRIFICATION RURALE DE NGWAH- PHASE 1	50.000.000 F.CFA	JA05510	

6.Participation et origine: La participation à cette consultation est ouverte aux entreprises de droit camerounais ayant une expérience avérée dans le domaine concerné et ayant réalisées des opérations

7.FINANCEMENT : Les travaux, objet du présent appel d'offres sont financés par le Budget d'Investissement Public de la République du Cameroun, Budget MINDDEVEL et MINEE au titre de l'exercice 2025 assigné au Maire de Fundong sur la ligne d'imputation budgétaire. Bon à savoir, cette publication est faite sous réserve de la disponibilité de l'imputation budgétaire du financement du projet.

8. Cautionnement Provisoire : Chaque soumissionnaire doit pour chaque lot inclure dans ses documents administratifs, une garantie de soumission qui respecte le model prescrites dans le DAO établi par un établissement bancaire agrée par le Ministère en charge des Finances d'un montant égal à 260,000 (Deux Cent Quatre-vingt Milles) Pour Lot 1, 1.000.000 (Deux cent deux mille) lot 2 et 200.000 pour lot 3. Les cautionnements provisoires seront libérés au plus tard trente (90) jours après le délai de validité des offres pour les soumissionnaires n'ayant pas été retenus. Pour le soumissionnaire attributaire du marché, le cautionnement provisoire sera libéré après constitution du cautionnement définitif. Pour éviter les rejets, tous les documents doivent être les originaux ou des copies certifiées conformes issus des autorités administratives compétentes (Préfet, Sous-Préfet ou Services Emetteur) pour une durée n'excédant pas trois mois et présentes selon les règlements spéciaux de cet appel d'offre. Les copies certifiées qui seront certifiées pour la deuxième fois ou des copies falsifiées ne seront pas acceptées. Les chapitres seront séparés par format en couleur. Les offres qui ne seront pas en conformité avec les prescriptions de cet appel d'offre seront déclarés inadmissibles.

1	Objet	Localité		
1	EXTENSION DE L'ELECTRICITE A GRA		Caution bancaire	Cout de DAC
	THISTIL A GRA	FUNDONG	260.000	
2	ELECTRIFICATION RURALE DE NOWALL		F.CFA	26.000
	PHASE 1	FUNDONG	1.000.000	FCFA 100.000
111.12			FCFA	FCFA

9.CONSULTATION DU DOSSIER D'APPEL D'OFFRES : Le dossier de consultation peut être consulté aux heures ouvrables à la Mairie de Fundong, dès publication du présent avis.

10.ACQUISITION DU DOSSIER D'APPEL D'OFFRES : Le dossier d'appel d'offres peut être obtenu des publications du présent avis d'appel d'offres aux services de l'Autorité Contractant (bureau 18) de la marie de Fundong pendant les heures ouvrables contre présentation d'une quittance de versement de la somme non remboursable de 26.000 pour lot 1 et 100.000 lot 2 à la recette Municipal de la Commune de FUNDONG. 11.REMISE DES OFFRES : Chaque offre rédigée en français ou en anglais en Sept (07) exemplaires, c.-à-d. Un original et six copies marqués comme tels seront remise au Service de Passation des Marchés, situé à la Marie de Fundong, au plus tard le 13 / 03 /2025 à 11heures. Il doit être dans un paquet contenant trois enveloppes marquées

- A: pour le dossier Administratif,
- B : pour le dossier technique
- C : pour le dossier financier.

Ce paquet devra porter la mention :

AVIS D'APPEL D'OFFRES NATIONAL OUVERT PAR LE PROCEDURE D'URGENCE NO. /ONIT/FC/FCITB /2025, DU 13 / 02 /2025 POUR LA EXTENSION DE L'ELECTRICITE A GRA (LOT1) ET ELECTRIFICATION RURALE DE NGWAH-PHASE 1 (LOT 2) DANS L'ARRONDISSEMENT DE FUNDONG, DEPARTEMENT DU BOYO -

# « A N'OUVRIR QU'EN SEANCE DE DEPOUILLEMENT »

12.Recevabilité des offres : Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou une Autorité Administrative (Préfet, Sous-préfet,), conformément aux stipulations du Règlement Particulier de l'Appel d'Offres. Elles doivent dater de moins de trois (03) mois précédant la date originale de dépôt des offres ou avoir été établies postérieurement à la date de signature de l'Avis d'Appel d'Offres. Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances. Les offres ne respectant pas le mode de séparation de l'offre financière, des offres administratives et techniques seront irrecevables.

- 13.Ouverture des plis : L'ouverture des plis se fera le 13 / 03 /2025 à 11heures, heure locale en une phase par la Commission communal de Passation des Marchés de la marie de Fundong, (Salle de conférence de la Marie de Fundong) en présence de chaque soumissionnaire qui le désire, ou son représentant dûment mandaté et ayant une parfaite connaissance des offres dont il a la charge. Une seule personne par offre remise, seule ou en groupement, sera admise. Les offres qui ne vont pas respecter les prescriptions du DAO seront rejetées. L'ouverture des plis sera faite en une phase.
- les dossiers administratifs et les offres techniques seront premièrement étudies par les membres de la Commission communal de Passation des Marchés. Les entreprises n'ayant pas obtenu au moins 100% des points de la notation sur des dossiers administratifs et 75% pour dossier techniques seront éliminées.
- 14) ÉVALUATION DES OFFRES : Les offres seront évaluées selon les conditions suivantes :
- 14) Les Offres sera évalué en 3 étapes
  - > 1ère étape : évaluation d'Offre technique
  - 2eme étape ; Analyse d'offre financière
  - 3eme étape ; Critère d'évaluation sont les suivant :

### 14-1 Critères éliminatoires

- Les dossiers non-conforme aux prescriptions de ce Dossier d'Appel d'Offre sera déclarer non-recevable si Absence de caution banque la situation n'a pas régularisé dans 48 heures
  - Fausse déclaration et pièces falsifiées ;
  - Les plis non-conformité

### 14-2-L'Offre Technique

- Documents non-conforme ou documents scanne
- Fausse déclaration ou document scanne;
- Obtention des notes inferieur a 75% de "OUI"

### 14-3- L'Offre Financière

- L'Offre Financière incomplet
- Documents non-conforme
- Omission des quantités de Prix Unitaire dans offres financière
- Absence des Prix détaillée.

### 14-4-Critères essentiels

L'Offre Technique de soumissionnaire sera évaluée de manier suivant :

L'Offic	e l'echnique de southissionnaire de	NOTE
No.	Critère	Oui/Non
1	Présentation général	Oui/Non
	Qualité du personnel	Oui/Non
2.	Organisation Technique des Travaux	Oui/Non
	Equipment	Oui/Non
4.	1 13-0	Oui/Non
5.	Déférences de l'entreprise dans la realisation similaire	Oui/Non
6.	Attestation et Rapport de visite du site  Attestation et Rapport de visite du site  Organisation, Méthodologie et	Oui/Non
1.	Attestation et Rapport de visite du site  Non-existence dans l'Offre Technique les mentions "organisation, Méthodologie et	o dui vi
8.	NOIT-EXISTENCE date	

Planning"	
9 Cahier des Clauses Technique Particulier paraphe à chaque page 10 Cahier des Clauses Administratif particulier paraphe à chaque page	
· · · · · · · · · · · · · · · · · · ·	Oui/Non
15) Attribution : Cette évaluation sera binaire (OUL au NON)	Oui/Non

- 15) Attribution : Cette évaluation sera binaire (OUI ou NON). Le marché sera attribué au soumissionnaire qui aura proposé l'offre le moins disant, ayant satisfait à 100% des critères éliminatoires et au moins 75% des critères essentiels.
- 16) Durée de validité des offres : Les soumissionnaires restent tenus par leurs offres pendant quatre-vingt-dix (90) jours à partir de la date limite fixée pour la remise des offres.
- 17) Les Renseignements Complémentaires : Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès du Maire de Fundong Tel. : Phone:(237) 677755510 Email: fundongcouncil2014@gmail.com, Website: www.fundongcouncil.org

18) Additif à l'appel D'offres : L'Autorité Contractante se réserve le droit, en cas de nécessité, d'apporter toute autre modification ultérieure utile au présent appel d'offres.

Fundong, le 13 02 2025

is Awoh Ndang

LE MAIRE DE FUNDONG (AUTHORITE CONTRACTANTE)

Copies :

- ARMP/B,da;
- Présidents CPMF ;
- DD/MINMAP/Boyo ;
- DD MINDDEVEL BOYO
- DD MINEE BOYO
- Affichage.
- Chrono

#### DOCUMENT No 2: CONTENT

# General Regulations of the Invitation to Tender

	General Regulations of the invitation
	Article 1: Scope of the tender  Article 2: Financing  Article 3: Fraud and corruption  Article 4: Candidates admitted to compete  Article 5: Building materials, materials, supplies, equipment and authorized services  Article 6: Qualification of the bidder  Article 7: Visit of site of works
В	Tender File
C	Article 11: Tender fees  Article 12: Language of bid  Article 13: Constituent documents of the bid  Article 14: Amount of bid  Article 15: Currency of bid and payment  Article 16: Validity of bids  Article 17: Bid bond  Article 18: Varying proposals by bidders.  Article 19: Preparatory meeting to the establishment of bids.  Article 20: Form and signature of bids
	D. Submission of bids Article 21: Sealing and marking of bids Article 22: Date and time-limit for submission of bids Article 23: Out of time-limit bids Article 24: Modification, substitution and withdrawal of bids
	E. Opening and evaluation of bids  Article 25: Opening of bids.  Article 26: Confidential nature of the procedure.  Article 27: Clarifications on the bid and contact with Contracting Authority.  Article 28: Determination of their compliance.  Article 29: Qualification of the bidder.  Article 30: Correction of errors.  Article 31: Conversion into a single currency.  Article 32: Evaluation of financial bids.  Article 32: Evaluation of financial bids.  Article 33: National preference.  F. Award of the contract.  Article 34: Award.  Article 35: Right of the Contracting Authority to declare an invitation to tender unsuccessful or to cancel a procedure.  Article 36: Notification of the award of the contract.  Article 37: Signature of the contract.  Article 38: Final bond.



# A. GENERAL REGULATION OF THE INVITATION TO TENDER

Article 1: Scope of the tender: The Contracting Authority as defined in the Special Regulations of the invitation to tender hereby launches an OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

- 1.1Described in the Tender notice and briefly described in the Special Regulation.
- 1.2 The bidder retained or the preferred bidder must complete the works within the time-limit indicated in the Special Regulations and which time-limit runs from the date of notification of the Administrative Order or that indicated in the said Administrative Order.
- 1.3 In this Tender File, the term "day" means a calendar day.

Article 2: Financing: The source of financing of the works forming the subject of this invitation to tender shall be specified in the Special Regulations.

- 3.1 The Contracting Authority requires of bidders and contractors the strict respect of rules of professional ethics during the award and execution of public contracts. By virtue of this principle:
- a) The following definitions shall be admitted:
- a.1 Shall be guilty of "corruption" whoever offers, gives, requests or accepts any advantage in view of influencing the action of a public official during the award or execution of a contract;
- a.2 Is involved in "fraudulent manoeuvres" whoever deforms or distorts facts in order to influence the award or execution of a contract;
- a.3 "Collusive practices" shall mean any form of agreement between two or among several bidders (whether the Contracting Authority is aware or not) aimed at artificially maintaining the prices of bids at levels not corresponding to those resulting from competition;
- a.4 "Coercive practices" shall mean any form of harm against persons or their property or threats against them in order to influence their action during the award or execution of a contract.
- b) Any proposed award shall be rejected if it is proved that the proposed preferred bidder is directly or through an intermediary, guilty of corruption or is involved in fraudulent manoeuvres, collusive or coercive practices for the award of this contract.
- 3.2 The Minister Delegate at the Presidency in charge of public contracts may, as a precaution, take a decision of exclusion from bidding for a period not exceeding two (2) years against any bidder found guilty of influence peddling, of conflicts of interest, insider trading, fraud, corruption or production of non-genuine documents in the bid, without prejudice to criminal proceedings that may be brought against him

- 4.1 If the invitation to tender is restricted, consultation is addressed to all candidates retained after a prequalification procedure.
- 4.2 Generally, the invitation to tender is addressed to all entrepreneurs, subject to the following provisions:

- a. A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country, in accordance with the funding agreement.
- b. A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict
- b.1 Is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
- b.2 Presents more than one bid within the context of invitation to tender, except authorized variance according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
- b.3 The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- C. The bidder must not have been excluded from bidding for public contracts.
- d. A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Contracting Authority or Project Owner.

# Article 5: Building materials, materials, supplies, equipment and authorized services:

- 5.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.
- 5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

# Article 6: Qualification of bidder:

- 6.1 As an integral part of their bid, bidders must:
- 6.1.1 Submit a power of attorney making the signatory of the bid bound by the bid; and
- 6.1.2 Provide all information (complete or update information included in their request for pre-qualification which may have changed in the case where the candidates took part in pre-qualification) requested of bidders in the Special Regulations of the invitation to tender, in order to establish their qualification to execute the contract.

Where necessary, bidders should provide information relating to the following points:

- (i) The production of certified balance sheets and recent turnovers;
- (ii) Access to a line of credit or availability of other financial resources;
- (iii) Orders acquired and contracts awarded;
- (iv) Pending litigations; and
- (v) Availability of indispensable equipment.
- 6.2 Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following
- a. The bid must include all the information listed in article 6(1) above. The Special Regulations must indicate the information to be furnished by the group and that to be furnished by each member of the group;

- b. The bid and the contract must be signed in a way that is binding on all members of the group;
- c. The nature of the group (joint or several) must be specified in the Special Regulations and justified with the production of a joint venture agreement in due form;
- d. The member of the group designated as the representative will represent all the undertakings vis à vis the Project Owner and Contracting Authority with regard to the execution of the Contract;
- e. In case of joint co-contracting, the co-contractors shall share the sums which are paid by the Project Owner into a single account. On the other hand, each undertaking is paid into its own account by the Project Owner where it is joint co-contracting.
- 6.3 Bidders must equally present sufficiently detailed proposals to demonstrate that they comply with the technical specifications and execution time-limits set in the Special Regulations of the invitation to tender.
- 6.4 Bidders requesting to benefit from the margin of preference must furnish all the necessary information to prove that they satisfy the eligibility criteria set in article 33 of the General Regulations of the invitation to tender.

- 7.1 The bidder is advised to visit and inspect the site and its environs and obtain by himself and under his own responsibility, all the information which may be necessary for the preparation of the bid and the execution of the works. The related cost of the visit of the site shall be borne by the bidder.
- 7.2 The Project Owner shall authorize the bidder and his employees or agents to enter the premises and the land for the said visit but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.
- 7.3 The Project Owner may organize a visit of the site of the works during the preparatory meeting to establishing the bids mentioned in article 19 of the General Regulations of the invitation to tender.

#### **B. TENDER FILE**

8.1 The Tender File describes the works forming the subject of the contract, sets the consultation procedure of contractors and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 10 of the General Regulations of the invitation to tender, it includes the following documents:

Document No. 1. The letter of invitation to tender (for restricted invitation to tender);

Document No. 2. The tender notice;

Document No. 3. The General Regulations of the invitation to tender;

Document No. 4. The Special Regulations of the invitation to tender;

Document No. 5. The Special Administrative Conditions;

Document No. 6. The Special Technical Conditions;

Document No. 7. The schedule of unit prices;

Document No. 8. The bill of quantities and estimates;

Document No. 9. The sub details of unit prices;

Document No. 10. Model documents of the contract:

- The execution schedule;
- Model of forms presenting the equipment, personnel and references;
- Model bidding letter;
- Model bid bond;
- Model final bond;

- Model of bond of start-off advance;
- Model of guarantee in replacement of the retention fund;
- Model contract;

Document No. 11. Models to be used by bidders;

- Model contract:

Document No. 12. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project

Document No. 13. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorized to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the

# Article 9: Clarifications on the Tender File and compliance

- 9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Contracting Authority in writing or by electronic mail (fax or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of bids. A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Tender File.
- 9.2 Between the publication of the tender notice including the pre-qualification phase of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint
- 9.3 A copy of the complaint should be addressed to the Contracting Authority and to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.
- 9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to MINMAP and the body in charge of the regulation of public contracts.

# Article 10: Amendment of the Tender File

10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender

10.2 Any published addendum shall be an integral part of the Tender File, in accordance with article 8.1 of the General Regulations of the invitation to tender and must be communicated in writing or made known by a traceable means to all bidders who bought the Tender File.

In order to give bidders sufficient time to take account of the addendum in the preparation of their bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of bids, in accordance with provisions of article 22 of the General Regulations of the invitation to tender.

# C PREPARATION OF BIDS

Article 11: Tender costs: The candidate shall bear the costs related to the preparation and presentation of his bid and the Contracting Authority and the Project Owner shall in no case be responsible for these costs nor pay for them whatever the evolution or outcome of the invitation to tender procedure.

Article 12: Language of bid: The bid as well as any correspondence and any document exchanged between the bidder and the Contracting Authority shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that a precise translation into

either English or French of the passages concerning the bid is included; in which case for reasons of interpretation, the translation shall be considered to be authentic.

- 13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender, duly filled and put together in three volumes:
- a. Volume 1: Administrative file: It includes:
- a.1 All documents attesting that the bidder:
- Has subscribed to all declarations provided for by the laws and regulations in force;
- Paid all taxes, duties, contributions, fees or deductions of whatever nature;
- Is not winding up or bankrupt;
- Is not the subject of an exclusion order or forfeiture provided for by the law in force;
- a.2 The bid bond established in accordance with the provisions of article 17 of the General Regulations of the invitation to tender;
- a.3 The written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.
- b. Volume 2: Technical bid
- b.1 Information on qualifications: The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.
- b.2 Methodology: The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organization and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc).
- b.3 Proof of acceptance of conditions of the contract: The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:
- The Special Administrative Conditions (SAC);
- The Special Technical Conditions (STC).
- b.4 Commentaries (optional): A commentary on the technical choices of the project and possible proposals.
- c. Volume 3: Financial bid: The Special Regulations specify the elements that will help in justifying the cost of the works, namely:
- The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
- The duly filled Unit Price Schedule;
- The duly filled detailed estimates;
- The sub-details of prices and/or breakdown of all-in prices;
- The projected schedule of payments, where need be.

In this regard, the bidders will use the documents and models provided in the Tender File, subject to the provisions of article 17(2) of the General Regulations of the invitation to tender concerning the other possible forms of guarantees.

13.2 If in accordance with the provisions of the Special Regulations of the invitation to tender, the bidders present bids for several lots of the same invitation to tender, they could indicate rebates offered in case of award

### Article 14: Bid price:

- 14.1 Except otherwise stated in the Tender File, the amount of the contract shall cover all the works described in article 1.1 of the General Regulations of the invitation to tender, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder.
- 14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.
- 14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the bids, shall be included in the prices and in the total amount of the bid presented by the bidder.
- 14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.
- 14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in

# Article 15: Currency of bid and payment

- 15.1 In case of international invitations to tender, the currencies of the bid shall follow the provisions of either Option A or Option B below, the applicable option being that retained in the Special Regulations of the invitation to tender.
- 15.2 Option A: The amount of the bid shall be entirely made in the national currency.

The amount of the bid, unit prices of the price schedule and the prices of the bill of quantities and estimates are completely made in CFA francs in the following manner:

- a. Prices shall be entirely drawn in the national currency. The bidder who intends to commit expenditures in other currencies for the execution of the works shall indicate in the annex to the bid the percentage(s) of the amount of the bid necessary to cover the needs in foreign currencies, without exceeding the maximum of the three currencies of member countries of the funding institution of the contract.
- b. The exchange rates used by the bidder to convert his bid into the national currency shall be specified by the bidder in an annex to the bid in compliance with the specifications of the Special Regulations. These rates shall be applied for any payment within the framework of the contract so that the retained bidder does not bear any change in the exchange rate.
- 15.3 Option B: The amount of the bid shall be directly made in the national and foreign currency at the rates fixed in the Special Regulations.

The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

a. The prices of inputs necessary for the works which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";

- a. The prices of inputs necessary for works which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.
- 15.4 The Contracting Authority may request the bidders to explain the needs in national and foreign currencies and to justify that the amounts included in the unit and total prices and indicated in annex to the bids are reasonable; to this end, a detailed statement of their needs in foreign currencies shall be furnished by the bidder.
- 15.5 During the execution of the works, most of the foreign currency to be paid as part of contract may be revised by mutual agreement between the Contracting Authority and the entrepreneur in a way as take account of any modification in the foreign currency needs within the context of the contract.

- 16.1 Bids must remain valid during the period stated in the Special Regulations from the date of submission of the bids fixed by the Contracting Authority, in application of article 22 of the Special Regulations. A bid valid for a shorter period shall be rejected by the Contracting Authority or Delegated Contracting Authority as not being in
- 16.2 Under exceptional circumstances, the Contracting Authority may seek the approval of bidders to extend the validity time-limit. The request and the responses that will be given shall be in writing (or by fax). The validity of the bid bond provided for in article 17 of the General Regulations shall equally be extended for a corresponding duration. A bidder may refuse to extend the validity of his bid without losing his bid bond. A bidder who consents to an extension shall not be asked to modify his bid nor shall he be authorised to do so.
- 16.3 Where the contract does not include a price revision clause and that the period of validity of bids is extended by more than sixty (60) days, the amounts payable to the bidder retained shall be updated by application of the related formula featuring in the request for extension that the Contracting Authority addressed to bidders. The updating period shall run from the date of overrun of sixty (60) days to the date of notification of the contract or the Administrative Order for start of execution of works by the retained bidder, as specified in the Special Administrative Conditions. The effect of updating shall not be taken into account for purposes of evaluation of bids.
  - 17.1 In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations and which bid bond shall be a full part of his bid.
  - 17.2 The bid bond must conform to the model presented in the Tender File; other models may be authorised subject to the prior approval of the Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of bids or any other validity time-limit requested by the Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the General
  - 17.3 Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and should mention each member of the associated grouping.
  - 17.4 The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of
  - 17.5 The bid bond of the successful bidder shall be released as soon as the latter would have signed the the award result. contract and furnished the required final bond.
  - 17.6 The bid bond may be seized:

- (a) if the bidder withdraws his bid during the period of validity;
- (b) if the retained bidder:
- b.1 Fails in his obligation to register the contract in application of article 38 of the General Regulations;
- b.2 Fails in his obligation to furnish the required final bond in application of article 38 of the General Regulations;
- b.3 Refuses to receive notification of the Administrative Order to commence execution.

# Article 18: Varying proposals of bidders

- 18.1 Where the works can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.
- 18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the Secondary solution of the Contracting Authority as described in the Tender File and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the Secondary solution has been evaluated as the lowest bid.
- 18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the works, these parts of the works must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the

# Article 19: Preparatory meeting to the establishment of bids

- 19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.
- 19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions which
- 19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article
- 19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who bought the Tender File. Any modification of documents of the Tender File listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addendum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.
- 19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of bids shall not be a reason for disqualification.

- 20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "ORIGINAL". In addition, the bidder shall submit the number required in the General Regulations, bearing "COPY". In case of discrepancy, the original shall be considered as authentic.
- 20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialled by the signatory (ies) of the bid.
- 20.3 The bid shall bear no modification, suppression or alteration unless such corrections are initialled by the signatory (i.e.) of the bid.

# D. SUBMISSION OF BIDS

- 21.1 The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes "ORIGINAL" and "COPY", as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.
- 21.2 The external and internal envelopes:
- a) Should be addressed to the Contracting Authority at the address indicated in the Special Regulations;
- b) should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription "TO BE OPENED ONLY DURING THE BID-OPENING SESSION" as specified in the Special Regulations.
- 21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.
- 21.4 If the external envelope is not sealed and marked as indicated in paragraphs 21(1) and 21(2) above, the Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

# Article 22: Date and time-limit for submission of bids

- 22.1 The bids must be received by the Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.
- 22.2 The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addendum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.
- Article 23: Late bids: Any bid received by the Contracting Authority beyond the deadline for the submission of bids in accordance with article 22 of the General Regulations shall be declared late and consequently rejected.

# Article 24: Modification, substitution and withdrawal of bids

- 24.1 A bidder may modify or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Contracting Authority prior to the end of the time-limit prescribed for the submission of the bids. The said notification must be signed by an authorized representative in application of article 20(2) of the General Regulations. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription "WITHDRAWAL", and "REPLACEMENT BID" or "MODIFICATION".
- 24.2 Notification of modification, replacement or withdrawal of the bid by the bidder should be prepared, sealed, marked and forwarded in accordance with the provisions of article 21 of the General Regulations. Withdrawal may equally be notified by telex but should in this case be confirmed by a duly signed written notification whose date, post mark being authentic, shall not be posterior to the time-limit set for the submission of bids.
- 24.3 In application of article 24(1), bids being requested to be withdrawn by bidders shall be returned to them unopened.
- 24.4 No bid may be withdrawn during the interval between the submission of bids and the expiry of the validity of bids specified by the model tender. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 17(6) of the General Regulations.

# E. OPENING AND EVALUATION OF BIDS

# Article 25: Opening of the bids and petitions

- 25.1 The competent Tenders Board shall open the envelopes in single or double phases and in the presence of the representatives of bidders who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.
- 25.2 Firstly, envelopes marked "withdrawal" shall be opened and the contents announced to the hearing of everyone, while the envelope containing the corresponding bid shall be returned to the bidder unopened. Withdrawal shall be allowed only if the corresponding notification contains a valid empowerment of the signatory to request this withdrawal and if this notification is read to the hearing of everyone. Then the envelopes marked "Replacement bid" are opened and announced to the hearing of everyone and the new corresponding bid substituted for the preceding one which will be sent to the bidder concerned unopened. The replacement of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory shall be opened and their contents read to the hearing of everyone. Lastly, the envelopes marked "modification" of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the modification and read to the hearing of everyone with the corresponding bid. The modification requesting the modification and read to the hearing of everyone. Only bids which were opened and announced to the hearing of everyone during the opening of bids shall then be evaluated.
- 25.3 All envelopes shall be opened successively and the name of the bidder announced aloud as well as the possible modification mentioned, the price offered, including any rebates [in case of opening of financial bids] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.

25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.

25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the

25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.

25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.

It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.

The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

# Article 26: Confidential nature of the procedure

26.1: No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.

26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Contracting Authority in its award decision may lead to the rejection of his bid.

26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of bids and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to with his bid may do so in writing.

# Article 27: Clarifications on the bids and contact with the Contracting Authority

27.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorized, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.

27.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Sub-committee for questions related to their bids, between the opening of envelopes and the award of the contract.

# Article 28: Determination of compliance of bids

- 28.1 The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.
- 28.2 The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.
- 28.3 A bid that complies with the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or reservation is that:
- Which substantially limits the scope, quality or realization of the works;
- which substantially limits, contrary to the Tender File, the rights of the Contracting Authority or his obligations in relation to the contract;
- Whose correction would unjustly affect the competitiveness of the other bidders who presented bids that essentially complied with the Tender File
- 28.4 If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not subsequently be rendered in compliance.
- 28.5 The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors which are beyond the requirements of the Tender File shall not be considered during the evaluation of bids.
- Article 29: Qualification of the bidder: The Evaluation sub-committee shall ensure that the successful bidder retained for having submitted a bid substantially in compliance with the provisions of the Tender File, fulfils the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid any arbitrariness in determining qualification.

# Article 30: Correction of errors

- 30.1 The Evaluation sub-committee shall verify bids considered essentially in compliance with the Tender File to correct the possible calculation errors. The Evaluation sub-committee shall correct the errors in the following manner:
- a. Where there is an incoherence between the unit price and the total obtained by multiplying the unit price by the quantity, the unit price being authentic, the total price shall be corrected, unless the Evaluation subcommittee judges that it is a gross error of decimal point in the unit price in which case the total price as presented shall be authentic and the unit price corrected.
- b. If the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.

- c. Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.
- 30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.
- 30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

# Article 31: Conversion into a single currency

- 31.1 To facilitate the evaluation and comparison of bids, the Evaluation sub-committee shall convert the prices of bids expressed in various currencies into those in which the bid is payable in CFA francs.
- 31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations.

# Article 32: Evaluation and comparison of financial bids

- 32.1 Only bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.
- 32.2 By evaluating the bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:
- a. By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
- b. By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of works done under State supervision where they are costed in a competitive manner as specified in the Special Regulations.
- c. By converting into a single currency, the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
- d. By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
- e. By taking into consideration the various execution time-limits proposed by the bidders, if they are authorized by the Special Regulations;
- f. If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots.
- g. If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.

32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of bids.

32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the works to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 33: Preference granted national bidders: National contractors shall benefit from a margin of national preference during the evaluation of bids as provided for in the Public Contracts Code.

# F- AWARD OF THE CONTRACT

#### Article 34: Award

- 34.1 The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in compliance with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates
- 34.2 If, according to article 13(2) of the General Regulations, the invitation to tender comprises several lots, the lowest bid shall be determined by evaluating this contract with other lots to be awarded concurrently, by taking into account the rebates offered by the bidders in the case of more than one lot.
- 34.3 Any award of contract shall be made to the bidder fulfilling the technical and financial capacities required resulting from the evaluation criteria and presenting the bid evaluated as the lowest.

Article 35: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure: The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorization of the Minister Delegate at the Presidency in charge of Public Contracts where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 36: Notification of award of the contract: Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the contractor to execute the works and the execution time-limit.

# Article 37: Publication of results of award and petitions

- 37.1 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.
- 37.2 The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.

- 37.3 After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.
- In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned. It must take place within a maximum deadline of five (5) working days after the publication of the results.

- 38.1 After publication of the results, the draft contract subscribed by the successful bidder is submitted to the Tenders Board for examination and where applicable, to the Minister in charge of Public Contracts for prior endorsement.
- 38.2 The Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.
- 38.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

- 39.1 Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Article 39: Final Bond Project Owner with a final bond, to guarantee the complete execution of the works.
- 39.2 The bond whose rate varies between 2 and 5 per cent (%) of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.
- 39.3 Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first-rate financial institution approved in accordance with the instruments in force.
- 39.4 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.

# DOCUMENT No. 3: SPECIAL REGULATIONS OF THE INVITATION TO TENDER (OMPP)

ARTICLE 1: Definition of works: The subject of this tender is the EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

Name and address of the Contracting Authority: the Mayor of Fundong Council, P.O Box 06, Fundong, Phone:(237) 677755510 Email: fundongcouncil2014@gmail.com Website: www.fundongcouncil2014@gmail.com

# Reference of Invitation to tender:

-OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE No. OQ /ONIT/ MINDDEVEL/FUNDONG COUNCIL /FCITB /2025, OF 13 / OQ /2025 FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH

ARTICLE 2: Execution deadline: Ninety (90) days (03 months)

ARTICLE 3: Source of financing: Works which form the subject of this Invitation to Tender shall be financed BIP MINDDEVEL and MINEE 2025.

ARTICLE 4 Origin of building materials and supplies: The materials shall generally be from sources in

ARTICLE 5: ADMISSIBILITY OF BIDS: At the risk of being rejected, only originals or certified true copies by the issuing services or administrative authorities must imperatively be produced in accordance with the Special Regulations of this Invitation to Tender. They must not be more than three (3) months old as at the date of submission of bids. Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance and valid for a period of thirty days shall be rejected

ARTICLE 6: Language of the bids: The offer like any correspondence and all documents concerning the tender, exchanged between the Tenderer and the Administration shall be written either in English or in French. ARTICLE 7: The bids shall be evaluated in three (03) steps:

- 1st Step: Verification of the conformity of the Administrative file;
- 2<sup>nd</sup> step: Evaluation of the technical file;
- > 3<sup>rd</sup> Step: Analyses of the financial file.

The criteria of evaluation are the following:

### 7.10- Eliminatory criteria

# 7.11- Administrative documents

- Absent of Bid bond
- Any Administrative document not in conformity with the prescriptions of this tender file shall results in elimination if the situation is not regularized within forty-Eight Hours. This rule shall not be
- Any bids not in conformity with the prescriptions of this tender shall be inadmissible
- False declaration or falsified documents.

#### 7.12- Technical File

- Complete documents or scanned documents;
- False declaration, forged or scanned documents;
- Technical assessment mark lower than 75% of "YES".

#### 7.13- Financial Offer

- Incomplete financial Offer;
- Non-compliant documents;
- Omission of quantified unit price in the financial offer;
- Absence of breakdown of prices;

### 7.20 Essential criteria:

The technical offer of the bidder shall be assessed along the following lines

eleci	inical offer of the blade.	MARKS
0	CRITERIA	YES/NO
1	General presentation	YES/NO
2.	Quality of the personnel	YES/NO
3.	Execution Methodology	YES/NO
4	Equipment	YES/NO
5	Pre-financing capacity	YES/NO
6.	References of the bidder	YES/NO
7	Attestation and report of site visit  Attestation and report of site visit  Attestation and report of site visit  Output  Description of the rubric "organization, methodology and planning	YES/NO
8	Attestation and report of site visit  Non-existence in the technical file of the rubric "organization, methodology and planning  Special Technical Clauses initialled in all the pages and signed, stamped and dated on	YES/NO
9	Special Technical Clauses Initialled III all the pages and eights,	
10	the last page; Special Administrative Clauses completed and initialled on all the pages and signed, stamped and dated on the last page	YES/NO

# **ARTICLE 8: Presentation of the Bids**

The bids prepared in English or French and in seven (07) copies with one (01) original and six (06) copies marked as such, shall be presented in three (03) volumes as follows:

- A) Administrative Documents
- B) Technical Documents
- C) Financial Documents
- 8.1 External envelope: Each bidder shall seal these three (03) envelopes (A, B and C) in one sealed external envelope on which shall be written.

- No. 02 /ONIT/MINDDEVEL/ FUNDONG COUNCIL /FCITB /2025, OF 13 FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

# (To be opened only during the bids opening session)

N.B: The external envelope should not carry any mark or sign that can lead to the identification of the bidder.

### 8.2 Internal envelopes

Three (03) internal envelopes must be sealed in an external envelope.

The first internal envelope shall be labelled;

<< ENVELOPE A: ADMINISTRATIVE DOCUMENTS>> and shall contain the administrative documents of the enterprise. These documents shall be original or copies certified by competent authorities not more than three months old.

# ADMINISTTRATIVE DOCUMENTS.

DOCUMENT N°	DESCRIPTION
A.1	Description of intention to tender, written but to this
A.2	Declaration of intention to tender, written by the bidder, stamped with the tariff in force  Purchase receipt of Tender File issued by a Fundong council treasury in the amount of 26.000 (twenty s Tender Notice.  A bid bond of Tender File issued by a Fundong council treasury in the amount of 26.000 (twenty s Tender Notice.
A.3	A bid bond of Two hundred and sixty thousand (260.000) FCFA Lot 1 and One million frances
A.4	conformity with COBAC conditions
A.5	Certified Copy of the Business Registration, not more than three months old.  Business License (photocopy certified by the Chief of Co.
A.6	Business License (photocopy certified by the Chief of Centre of Taxes, not more than three months).  Certified Copy of a valid taxpayer's card, delivered by the Chief of Centre of Taxes, valid dated at most
A.7	Certificate of non-hankruntay antakii to the
A.8	Attestation of bank account of the bidder is bidder, not more than three (03) months
A.9	All allestation of non-exclusion from Dublis O
	vis the Fund and should be valid for the tonder are
A.11	Attestation of site visit dated and signed by the Contractors or their representatives (the bidder must echnical proposals (consistency of work and execution plans).
A.13	CCAP completed and initialled on all the pages and signed, stamped and dated on the last page.

The absence or the nonconformity of one of these documents shall result in the elimination of the bid. However, the bidder shave shall have a period of 48hour to comply. This role shall not be applied to bid bond following:

The second Internal Envelope shall be labelled <<ENVELOPE B: TECHNICAL DOCUMENT>> and shall contain the

B.1	General presentation of the bids			
- Tab	le of content page			
- Cold	pured page separators			
- Pres	Sentation of documents in the card			
- Clar	sentation of documents in the order given in this Tender File			
- Spec	lity of binding (Spiral binding /slotting with transparent fly leaf on the front cover)			
B.2				
	LIST OF REFERENCES OF THE ENTERPRISE IN SIMILAR JOBS			
	List of references of the enterprise in similar jobs of at least 4,500,000 FCFA for lot 1 and 2 justified by			
B.2.1	signed contracts (first and last pages) and minutes of reception or attestation of clearances for works			
	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the state of			
10000	minimum acceptable: 02 Contracts realized in the domein s			
	1st Reference			
	Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  2nd reference			
3: Final 4	2 <sup>nd</sup> reference			
3: Final A	2 <sup>nd</sup> reference			
3: Final A	2 <sup>nd</sup> reference Acceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be presented for the tw			
B.3	2 <sup>nd</sup> reference Acceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be presented for the tw			
3: Final A ferences. B.3 B.3.1	2nd reference Acceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be presented for the two			
B.3	2nd reference Acceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be presented for the ty  QUALIFICATION AND EXPERIENCE OF THE TECHNICAL STAFF  01- works supposing			
B.3.1	2nd reference Acceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be presented for the two			

1 1/4	rofessional experience in the domain of electrical engineering of at least three (03) ears for electrical Engineer and three (03) years for Senior electrical Engineering		
	echnician		
5	> CV signed and dated by the supervisor,		
	A certified copy of the technical diploma		
	of accountation of original of the technical diploma		
	. Unatation of availability signed and dates and		
	An affectation of availability organization of availability organization of availability organization or availability organization of availability organization or availability organization organizati		
3.3.2	Certified copy of ID card signed and dated by the Folice  02 - Site foreman (at least Basic electrical Engineering Technician)		
3.0.2	Qualification of the Site foreman: (at least Basic knowledge on electrical Engineering Technician with at least three years' experience in the domain of electrical engineering		
	Technician with at least three years experience with a least three years		
1	and other works.  Professional experience of the Site foreman in the domain of electrical Engineering		
	and other works for at least three (03) years		
	> CV signed and dated by the foreman,		
	A certified copy of the technical diploma  An attestation of availability signed and dated by the foreman  An attestation of availability signed and dated by the Police		
	An attestation of availability signed and dated by the Police     Certified copy of ID card signed and dated by the Police		
	03. Other personner		2
B.3.3	1 005 O/L Technical in civil engineering or its		
	> 02 (two) electrician with at least GCE O/L rectificat in the domain equivalent(CAP Maçonnerie) and with 3 years professional experience in the domain equivalent(CAP Maçonnerie) (Captified copy of their certificate and NIC should		
	equivalent(CAP Maçonnerie) and with 3 years professional expensional entry of civil engineering and similar works. Certified copy of their certificate and NIC should of civil engineering and similar works. A detail by the candidates)		
	be included ( CVs signed and dated by the candidates)		
	be included ( CVS signed and date by		
	> 01 (One) electrician with at least GCE O/L Technical in electrical works or its		
	> 01 (One) electrician with at least GCE OF reclimed in the domain of equivalent(CAP Menuiserie) with 3 years professional experience in the domain of equivalent(CAP menuiserie) works. Certified copy of their certificate and NIC		
**	the standard and similar works. Octained the		
	should be included (CVs signed and dated by the candidates)		
	should be included to		
	> 01 (One) Electrician with 3 years professional experience in the domain of		
	electrical engineering and similar works		
	TECHNICAL PROPOSALS	T	
D /	u u u u u u u u u u u u u u u u u u u		
B.4	Organigram of the project (Specify names of the personnel handling the various		
B.4.2	Organigram of the project (Specify names of the personnel handling the various		
B.4.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule		
B.4.2 B.4.3	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule		
B.4.2 B.4.3 B.4.5	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the		
B.4.2 B.4.3	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)		
B.4.2 B.4.3 B.4.5	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site		
B.4.2 B.4.3 B.4.5 B.4.7	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site  Duration of execution in respect with the Tender File		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site  Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans		
B.4.2  B.4.3  B.4.5  B.4.7  B.4.8  B.4.9  B.5  B.5.1  B.5.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results) Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans  List of small tools and prove of ownership		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results) Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans  List of small tools and prove of ownership  FINANCIAL CAPACITY		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1 B.5.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results) Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans List of small tools and prove of ownership  FINANCIAL CAPACITY An attestation of financial capacity of at least 25% of the project amount (solvency) of the onterprise issued by a 1st class bank in Cameroon and approved by the Ministry		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1 B.5.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results) Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans List of small tools and prove of ownership  FINANCIAL CAPACITY An attestation of financial capacity of at least 25% of the project amount (solvency) of the enterprise issued by a 1st class bank in Cameroon and approved by the Ministry		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1 B.5.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results) Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans List of small tools and prove of ownership  FINANCIAL CAPACITY An attestation of financial capacity of at least 25% of the project amount (solvency) of the enterprise issued by a 1st class bank in Cameroon and approved by the Ministry		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1 B.5.2	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule  Quality control method  Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site  Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans  List of small tools and prove of ownership  FINANCIAL CAPACITY  An attestation of financial capacity of at least 25% of the project amount (solvency) of the enterprise issued by a 1st class bank in Cameroon and approved by the Ministry of Finance and respect COBAC conditions.  Comprehensive report of site visit signed by the company engineer and justified by		
B.4.2 B.4.3 B.4.5 B.4.7 B.4.8 B.4.9 B.5 B.5.1 B.5.2 B.6.4	Organigram of the project (Specify names of the personnel handling the various functions)  Work schedule Quality control method Environmental impact notice obtained from the council (To be submitted only by the winner, after publication of results)  Security and safety at the site Duration of execution in respect with the Tender File  LOGISTICS (Equipment put aside for this project)  Proof of ownership or rental of a pick-up or other vans  List of small tools and prove of ownership  FINANCIAL CAPACITY  An attestation of financial capacity of at least 25% of the project amount (solvency) of the enterprise issued by a 1st class bank in Cameroon and approved by the Ministry of Finance and respect COBAC conditions.  Comprehensive report of site visit signed by the company engineer and justified by photos  Special Technical Clauses initialled in all the pages and last page signed, dated and		

# NB: The signature of the concerned in CV and Availability should be the same with that found in the National Identity Cards.

# ENVELOPE C- FINANCIAL FILE

No.	DESIGNATION.
C1	A submission letter, signed, dated and stamped. (See ANNEX 3)
C2	Completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its completed and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and signed frame work of will in its complete and will intered and will in its complete and will in its complete and will
C3	Completed and signed frame work of unit prices excluding VAT in words and in figure.  Signed Bills of quantities and cost estimates indicating the total amount without taxes (HT) and with taxes (TTC) and net payable
C4	Sub details of unit prices according to the model attached.

# NB: THE absence of unit price "in the mail enclosure slip" and sub detail of these prices will lead to the elimination of the bidder.

- The bidders shall use for this purpose the documents and models provided in the Tender File, subject to the provisions of Article 19.2 of the RGAO concerning the other possible forms of bid bond.
- The various parts of the same file must be separated with colour pages in the original as well as in the

ARTICLE 9: Currency of payment: This National Invitation to tender is awarded on total and contractual price, inclusive of all taxes, firm and non-revisable for the whole of the works and the equipment defined in the present Invitation to tender. The corresponding amount shall be calculated inclusive of all taxes and the prices will be obligatorily expressed in francs CFA.

The unit Schedule price expressed out in figures and letters and in seven (07) copies will be joined to the offer. In the event of error between the prices in figures and letters, the latter will precede and be used as a basis of calculation of the amount of the offer.

The establishment of the prices will be done on the basis of economic condition into force in the Republic of Cameroon at the handover date of the offers.

ARTICLE 10: Transport and delivery: The materials for work must be protected during transportation through packaging whether by air, railway or road according as the case may be. The conditions of storage must be of

# ARTICLE 11: Guarantee and retention guarantee

- 11.1 Provisional guarantee: The amount of the provisional guarantee or guarantee of tender is fixed at Two hundred and sixty thousand (260.000) FCFA Lot 1 and One million francs (1.000.000) for lot 2 issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions. The time of validity of this guarantee is ninety (90) days as from the date of depositing of the offers.
- 11.2 Final Bond: The final Bond is fixed at two percent (2%) of the initial amount of the services envisaged in the country. It could be replaced by a guarantee personal and interdependent of a banking house approved by the Ministry of Finances following COBAC conditions.

It will have to be made up in the twenty (20) days following the notification of the signature of the contract in a bank approved by the Minister in charge of Finances.

Guarantee Retention: A guarantee Retention of ten percent (10%) shall be operated on the amount including all taxes of the contract. The guarantee and corresponding sum shall be paid or released, after the final

ARTICLE 12: Period of validity of the offers: The bidder will remain committed to his offer for ninety (90) days as from the handover date of the offers. If at the end of this period, the contract was not notified to him, the bidder will be able, either to cancel his offer, or to ask for a new negotiation of the unit prices.

ARTICLE 13: Number of copies of Bids to be submitted: The bids, as all the parts accompanying it shall be submitted in seven (0 7) copies, including one (01) original and six (06) copies. The bidder shall present his documents in a sealed labelled external envelope marked:

- OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE No. OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE No. FUNDONG COUNCIL /FCITB /2025, OF 13 / 2025

FOR THE EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

# TO BE OPENED ONLY DURING THE BIDS OPENING SESSION»

ARTICLE 14: Date and latest time of deposit of bids: The bids will have to arrive under closed fold and seal latest 13 / 03 /2025 at 10:00am, by mail registered with acknowledgement of delivery or by deposit against a receipt to the following address:

### Fundong council, P.O Box 06, Fundong Tel.: Phone: (237) 6 777 555 10 Email: fundongcouncil2014@gmail.com , Website: www.fundongcouncil.org

Beyond the above stated date and time, no bids shall be accepted.

ARTICLE 15: Opening of the bids: The opening of the folds will be carried out in the Fundong Council hall on the 13 / 2025 as from 11:00 AM, by the Fundong Council Tender Board sitting in the presence of the duly elected bidders or their representatives and having a good knowledge of the bids.

ARTICLE 16: Examination of bids: The tenders' board shall examine the bids to determine if they are complete, if the required guarantees have been provided. If the documents were produced following the tender file requirements whether they contain calculation errors, and if the bids are generally in good order. Any calculation errors will be corrected on the following bases:

- If there is a calculation error, the total price will be corrected on the basis of the unit price;
- If there is contradiction between the price in words and the price in figures, the price in words will
- If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub detail), the amount in the unit price breakdown shall govern.

### AWARD OF THE CONTRACT

ARTICLE 17: Award of the contract: Upon the proposal of the Tenders Board, the Contracting Authority shall award the contract to the technically qualified bidder with the lowest amount. The decision carrying the award of the contract shall be published by way of press release or any other means of publication used in the Administration.

#### DOCUMENT No. 4:

# SPECIAL ADMINISTRATIVE CONDITIONS (SAC)

#### Table of content

#### Chapter I: General

Article 1 - Subject of the contract

Article 2 - Award procedure

Article 3 - Definitions and duties (article 2 of GAC supplemented)

Article 4 - Language, applicable law and regulations

Article 5 - Constituent documents of the contract (article 4 of GAC)

Article 6 - General applicable instruments

Article 7 - Communication (GAC articles 6 and 10 supplemented) Article 8 - Administrative Orders (article 8 of GAC supplemented)

Article 9 - Contracts with conditional phases (article 15 of GAC)

Article 10 - Contractor's personnel (article 15 of GAC supplemented)

### Chapter II: Financial conditions

Article 11 - Guarantees and bonds (articles 29 and 41 of GAC supplemented)

Article 12 - Amount of contract (articles 18 and 19 supplemented)

Article 13 - Place and method of payment

Article 14 - Price variation (article 20 of GAC)

Article 15 - Price revision formulas

Article 16 - Price updating formulas (article 21 of GAC)

Article 17 - Work under State supervision (article 22 of GAC supplemented)

Article 18 - Evaluation of works (article 23 supplemented)

Article 19 - Evaluation of supplies (article 24 of GAC) supplemented)

Article 20 - Advances (article 28 of GAC)

Article 21 - Payments for the works (articles 26, 27 and 30 of GAC supplemented)

Article 22 - Interests on overdue payments (article 31 of GAC supplemented)

Article 23 - Penalties for delay (article 32 of GAC supplemented)

Article 24 - Payment in case of a group of enterprises (article 33 of GAC)

Article 25 - Final detailed account (article 35 of GAC)

Article 26 - General detailed account (article 35 of GAC) Article 27 - Tax and customs schedule (article 36 of GAC)

Article 28 - Stamp duty and registration (article 37 of GAC)

### Chapter III: Execution of the works

Article 29 - Nature of works

Article 30 - Obligations of the Project Owner (GAC supplemented)

Article 31 - Execution deadline of contract (article 38 of GAC)

Article 32 - Roles and responsibilities of the contractor (article 40 of GAC)

Article 33 - Making available documents and site (article 42 of GAC)

Article 34 - Insurance of structures and civil responsibility (article 45 of GAC)

Article 35 - Documents to be furnished by the contractor (article 49 supplemented)

Article 36 - Organisation and security of sites (article 50 of GAC)

Article 37 - Implantation of structures (article 52 of GAC)

Article 38 - Sub-contracting (article 54 of GAC)

Article 39 - Site laboratory and trials (article 55 of GAC) Article 40 - Site logbook (article 56 of GAC supplemented)

Article 41 - Use of explosives (article 60 of GAC)

### Chapter IV: Acceptance

Article 42 - Provisional acceptance (article 67 of GAC)

Article 43 - Documents to be furnished after execution (article 68 of GAC)

Article 44 - Guarantee time-limit (article 70 of GAC) Article 45 - Final acceptance (article 72 of GAC)

### Chapter V: Miscellaneous provisions

Article 46 - Termination of the contract (article 74 of GAC)

Article 47 - Force majeure (article 75 of GAC)

Article 48 - Differences and disputes (article 79 of GAC) Article 49 - Drafting and dissemination of this contract

Article 50 -Entry into force of the contract

Article 51 -Information to be posted

Chapter I: General

Article 1: Subject of contract: The purpose of this contract is the EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

Article 2: Contract award procedure: This contract is awarded through an Open National Invitation to Tender by emergency procedure.

# Article 3: Definitions and duties

### 3.1 General definitions

- The Contracting Authority: shall be the Mayor of Fundong Council: He shall award the contract, ensure the preservation of originals of said contract documents and the transmission of copies to the Delegation in charge of Public Contracts and to the body in charge of regulation.
- The Contract Manager: shall be the Council Development Officer for Fundong Council. She shall ensure respect of the administrative, technical and financial conditions and contractual deadlines.
- The Contract Engineer: shall be the Divisional Delegate of Water and Energy Boyo, hereinafter referred to as the Engineer.
- The Project Manager shall be the Divisional Chief of Service for Energy for lot 1 and 2 in the Delegation of Water and Energy Boyo. He/she shall ensure the quality and quantity of works as prescribed by the regulations in force up to the acceptance stage. He may assist at the definition and preparatory stages
- 3.2 Security: This contract may be used as a security subject to any form of transfer of the debt.
- The authorities in charge of authorising payments shall be the Mayor of Fundong Council
- The authority in charge of the clearance of expenditures shall be the Divisional Finance Controller Boyo
- The body or official in charge of payment shall be the Municipal Treasurer of Fundong Council
- The official competent to furnish information within the context of execution of these contracts shall be the
- The service for the controlling and monitoring of the project shall be the Divisional Control Brigade of Mayor of Fundong Council. MINMAP Boyo

# Article 4: Language, applicable law and regulation

- 1.4 The language to be used shall be English or French.
- 1.5 The contractor shall be bound to observe the law, regulations and ordinances in force in Cameroon both within his own organization and in the execution of the contract. If the laws and regulations in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

Article 5: Constituent documents of the contract: The constituent contractual documents of this contract are in order of priority:

- 2) The bidder's tender and its annexes in all provisions not contrary to the General Administrative Conditions (GAC) and the Special Technical Conditions (STC) hereunder;
- 3) The Special Administrative Conditions (SAC);
- 4) The Special Technical Conditions (STC);

- 5) The particular elements necessary for the determination of the contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices; 6) Plans:
- 7) The General Administrative Conditions applicable on public works contracts that went into effect by Order No. 033/CAB/PM of 13 February 2007;
- 8) The Technical specifications applicable on the services forming the subject of the contract.

# Article 6: General instruments in force: This contract shall be governed by the following general instruments.

- 1. Framework Law No. 96/12 of 5 August 1996 on the management of the environment;
- 2. The Mining Code;
- 3. Instruments governing the various professional bodies;
- 4. Decree No. 2001/048 of 23 February 2001 relating to the setting up, organization and functioning of the
- 5. Decree No. 2003/651/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
- 6. Decree No. 2012/074 of 8 March 2012 relating to the creation, organisation and functioning of the Tenders Boards amended and supplemented by Decree No.2013/271 of 5th August 2013 the Ministry in charge of Public Contracts;
- 7. Decree No. 2018/366 of 20th June 2018 to institute the Public Contracts Code; zaa
- 8. Degree No 2018/6233/PM of 26/7/2018 fixing the procedure for the application of law No 2010/002 of 13/4/2010 on the protection and promotion of persons living with disabilities in Cameroon
- 9. Circular No. 001/CAB/PR of 19 June 2012 relating to the award and control of execution of Public
- 10. Letter No; 00908/MINTP/DR of 1997 to publish guidelines for the consideration of environmental impact
- 11. Circular No. 00013995.C/MINFI of 31<sup>ST</sup> December 2024 bearing instructions relating to the implementation of the finance laws, the monitoring and control of the execution of the budgets of the State and other public entities for the 2025 fiscal year. 12. Applicable standards;
- 13. Other instruments specific to the domain concerned with the contract.
- 14. Circular no 403/MINMAP/CAB of the 21/OCT/2019 to fix upper limit for payment of indemnities to presidents, rapporteurs and members of follow up, acceptance and technical financial commissions.

### Article 7: Communication

- 1.1 All communications within the framework of this contract shall be written and notifications sent to the
- a) In the case where the contractor is the addressee: Sir/Madam THE CONTRACTOR Beyond the time-limit of 15 days fixed in article 6(1) of the GAC to make his residence/base known to the Project Owner and Contract Manager, correspondences shall be validly addressed to Fundong Council.
- b) In the case where the Project Owner is the addressee: The Mayor of Fundong Council and a copy addressed to the Contracting Authority, Contract Manager, Contract Engineer, Project Manager, MINMAP and
- c) In the case where the Contracting Authority is the addressee: The Mayor of Fundong Council with a copy addressed within the same deadline to the Project Owner, Contract Manager, Contract Engineer, MINMAP and Project Manager, where applicable

1.2 The contractor shall address all written notifications or correspondences to the Project engineer with a copy to the Contracting Authority.

Article 8: Administrative Orders: The various Administrative Orders shall be established and notified as follows:

- 8.1 The Administrative Order to start execution of works shall be signed by the Contracting Authority and notified to the contractor by the Project Owner with a copy to the Contract Manager, Contract Engineer, the Project Manager and the Paying Body, where applicable.
- **1.2** Upon proposal by the Project Owner, Administrative Orders with an incidence on the objective, the amount and execution deadline shall be signed by Contracting Authority and notified by the Project Owner to the Contractor with a copy to the Contract Manager, the Contract Engineer, the Project Manager, MINMAP and the Paying Body. The prior endorsement of the Paying Body shall possibly be required before the signature of those that have an incidence on the amount.
- **1.3** Administrative Orders of a technical nature linked to the normal progress of the work and without financial incidence shall be signed directly by Contract Manager and notified to the contractor by the Contract Engineer or Project Manager (where applicable) with a copy to the Contracting Authority, MINMAP and Contract Manager.
- **1.4** Administrative Orders serving as warnings shall be signed by the Project Owner and notified to the contractor by the Contract Manager with a copy to the Contracting Authority, the Contract Engineer, MINMAP and Project Manager.
- **1.5** Administrative Orders for suspension or resumption of work as a result of the weather or any other case of force majeure shall be signed by the Contracting Authority and notified by his services to the contractor with a copy to the Project Owner, Contract Manager, Contract Engineer, MINMAP and Project Manager.
- **1.6** Administrative Orders prescribing works necessary to remedy disorders which could appear on structures during the guarantee period and not related to normal usage shall be signed by the Contract Manager upon the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.
- 1.7 The contractor has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.
- 1.8 Concerning Administrative Orders signed by the Contracting Authority and notified by the Project Owner, the notification must be done within a maximum of 30 days from the date of transmission by the Contracting Authority to the Project Manager. Beyond this deadline, the Contracting Authority shall establish the default of the Project Owner, take over from him and carry out the said notification.

## Article 9: Contracts with conditional phases:

**9.1**This contract shall be in one phase only. At the end of a phase, the Project Owner shall carry out the acceptance of the works and issue an attestation of proper execution to the contractor. This attestation shall condition the start of the following conditional phase.

9.2 The time-limit granted for notification of the Administrative Order to start execution of a conditional phase shall be five (5) days.

## Article 10: Contractor's equipment and personnel:

- 10.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification of personnel, the contractor shall replace the personnel by another member of staff of equal competence or more (qualifications and experiences).
- 10.2 In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project Manager has 5 (five) shall be considered as approved.
- **10.3** Any unilateral modification on the supervisory staff made in the technical bid prior to and during the works shall be a reason for termination of the contract as mentioned in article 45 below or the application of penalties: [to be specified where need be].

## Chapter II: FINANCIAL CONDITIONS

### Article 11 Guarantees and bonds:

- 11.1 Final bond: The final bond shall be set at 2 % of the amount of the contract, inclusive of all taxes. It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days of the notification of the contract. The bond shall be returned or the guarantee released within one month following the date of provisional acceptance of the works, following a release issued by the Contracting Authority upon request by the contractor.
- 11.2 Performance bond: The retention fund shall be set at 10 % of the amount of the contract, inclusive of all taxes. The return or release of the retention fund or security shall be done within one month after final acceptance by release issued by the Contracting Authority upon request by the contractor.
- 11.3 Guarantee of start-off advance: At the request of the contractor a start-off advance of 20% maximum of the amount of the contract inclusive of all taxes guaranteed at 100%, shall be accorded him and conditions for the return of the guarantee]

nount of the contract: The amount of this contract as indicated by the attached bill of quantities s (in figures)(in letters) CFA francs Inclusive of All Taxes; that is:
Amount exclusive of VAT:() CFA F Amount of VAT:() CFA F. Amount of TSR and/orCFA F Net to be paid= EVAT-TSR and/or AIR

Article 13: Place and method of payment: The Project Owner shall release the sums due in the following manner:

<ul> <li>a. For payments in CFA francs (amount in figures and letters exclusive of taxes) by credit to account No opened in the name of the contractor in the bank.</li> <li>b. For payments in foreign currencies (amount in figures and letters exclusive of taxes) by credit to account No opened in the name of the contractor in bank.</li> </ul>
Article 14: Price variation:
<ul><li>14.1 Prices shall be firm.</li><li>a. Payments on account made to the contractor as advances shall not be revisable.</li><li>b. Revision shall be "frozen" upon expiry of the contractual time-limit, except in the case of price reductions.</li></ul>
14.2 Price updating modalities (not applicable)
Article 15: Price revision formulae: Not applicable
Article 16: Price updating formulae: Not applicable  Article 17: Works under State supervision:
17.1 The percentage of works under State supervision shall be 2 % of the amount of the contract and its additional clauses, where applicable.
17.2 In the case where the contractor was invited to execute works under State supervision, the submitted and duly justified expenditures shall be reimbursed to him under the following conditions:
- The quantities considered shall be the hours used or the quantities of building materials and materials used
The days are thought.

- The remunerations and salaries effectively paid to local labour shall be increased by forty percent (40 %) to take account of social benefits; - The hours put in by the heavy equipment shall be counted at the rate featuring in the sub-detail of prices;
- Building materials and materials shall be reimbursed at cost price duly justified at the place of use, marked up by ten percent for loss, stocking and handling;
- The amount for services thus calculated, including the hours put by heavy equipment shall be marked up by 25 % to take into account the overheads, profits and the contractor's unforeseen.

Article 18: Evaluation of works: This contract is evaluated at unit prices

that was the subject of joint job cost sheets;

Article 19: Evaluation of supplies: No security shall be requested for payments on account on supplies.

- 20.1 The Contracting Authority may grant a start-off advance equal to 20 % of the amount of the contract.
- 20.2 This advance whose value cannot exceed twenty (20) percent of the initial amount inclusive of all taxes shall be guaranteed at one hundred (100) percent by a banking establishment governed by Cameroon law or a first-rate financial institution in accordance with the instruments in force and reimbursed by deduction of the payments on accounts to be paid to the contractor during the execution of the contract according to the modalities laid down in the Special Administrative Conditions.
- 20.3 The total amount of the advance must be reimbursed not later than when the value in Secondary price of the works reaches eighty (80) percent of the amount of the contract.

20.4 As the reimbursement advances, the Project Owner shall issue the release of the corresponding part of the guarantee upon the express request by the contractor.

20.5 The possibility of granting start-off advance or advance for supplies must be expressly stipulated in the

#### Article 21: Payment for works:

21.1 Establishment of works executed: Before the 30th of each month, the contractor and the Project Manager shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

21.2 Monthly detailed account: Not later than the fifth (5th) of the month following the month of the services, the contractor shall hand over to the Project Manager two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and establishing the total amount of the sums to which he may lay claim as a result of the execution of the

Only the detailed account exclusive of VAT shall be paid to the contractor. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the contractor.

The Project Manager has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved. The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelve of the month. The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts. Payments shall be done by the Project owner within a maximum deadline of three (03) calendar days from the date of submission of the approved detailed accounts.

21.3 Detailed account of start-off account: Not applicable

Article 22: Interest on overdue payments: Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 of Decree No. 2018/366 of 20 June 2018 to institute the Public

#### Article 23: Penalties:

#### A. Penalties for delay

- 23.1 The amount set for penalties for delays shall be set as follows:
- a) One two thousandth (1/2000th) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30th day beyond the contractual time-limit;
- b) One thousandth (1/1000th) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30th day.
- 23.2 The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract

#### B. Specific penalties

- 23.3 Independently of penalties for overrun of contractual time-limit, the contractor shall be liable for the following special penalties for the non-observation of the provisions of the contract, especially:
- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution schedule if the lateness is caused by the contractor.

## Article 24: Payment in case of a group of enterprises:

- 1. In the case of a group of enterprises, indicate the method of payment of co- and sub-contractors, where need
- 2. Indicate the method of payment of sub-contractors, where need be.

- 25.1 After completion of the works and within a maximum time-limit of fourteen (14) days after the date of provisional acceptance, the contractor shall establish, based on joint reports, the draft final detailed account of works executed and which detailed account summarises the total sums to which the contractor may be entitled as a result of the execution of the whole contract.
- 25.2 The Contract Manager has up to thirty (30) days to notify the corrected and approved draft to the Project
- 25.3 The contractor has up to thirty (30) days to return the signed final detailed account.

## Article 26: General and final detailed account

26.1 The Contract Manager or the Project Manager has up to thirty (30) days to establish the general detailed account and forward to the contractor after final acceptance.

At the end of the guarantee period which results in the final acceptance of the works, the Contract Manager draws up the general and final detailed accounts of the contract which he had signed jointly by the contractor and the Contracting Authority. This detailed account includes:

- the final detailed account,
- the balance
- the summary of monthly payments on account.

The signing of the general and final detailed account without reservation by the contractor definitely binds the two parties, puts an end to the contract, except with regard to interest on overdue payments.

26.2 The contractor has up to thirty (30) days to return the signed final detailed account.

Article 27: Tax and customs regulations: Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial profits, including the AIR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;

- Dues and taxes attached to the execution of services provided for in the contract;
- Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
- Council dues and taxes;
- Dues and taxes relating to the extraction of buildings materials and water.

These elements must be included in the costs which the undertaking imputes on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes. All taxes inclusive prices means VAT

Article 28: Stamp duty and registration of contracts: Seven (7) original copies of the contract shall be stamped by taxation service and at the cost of the contractor, in accordance with the applicable regulations.

#### Chapter III: Execution of works

Article 29: Nature of the works: The works shall include especially: (position or volume of works), See Special

## Article 30: Role and responsibilities of the Project Owner

- 30.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his mission and to guarantee, at the cost of the contractor, access to sites of projects.
- 30.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

## Article 31: Execution time-limit of the contract:

- 31.1 The time-limit for the execution of the works forming the subject of this contract shall be Three (03) months
- 31.2 This time-limit shall run from the date of notification of the Administrative Order to commence execution of
- Article 32: Role and responsibilities of the contractor: The detailed and general plan of progress of the works shall be communicated to the Project Manager in five (05) copies at the beginning of each month.
- Article 33: Provision of documents and site: A reproducible copy of the plans featuring in the Tender File shall be submitted by the Contract Manager. The Project Owner shall make available the site and access ways to the contractor at the appropriate time as the works progress.

Article 34: Insurance of structures and civil liabilities: The following insurance policies are required within the scope of this contract in the minimum amounts indicated hereafter within fifteen (15) days of the notification

- Liability insurance, business manager;
- Comprehensive insurance of the site;
- Insurance covering its ten-year obligation, where applicable.

## Article 35: Documents to be furnished by the contractor:

## 35.1 Programme of works, Quality Assurance Plan and others.

a) Within a minimum deadline of fifteen (15) days from the date of notification of the Administrative Order to commence execution, the contractor shall submit in six (6) copies for the approval of Contract Manager after the endorsement of the Contract Engineer the execution programme of the works, his work calendar, his draft Quality Assurance Plan and the Environment Impact Notice, where applicable.

This programme shall be exclusively presented according to the furnished models.

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of receipt with:

- Either the indication "GOOD FOR EXECUTION";
- Or the indication of their rejection including the reasons for the said rejection.

The contractor has eight (8) days to present a new draft. The Project Engineer and the Contract Manager then have a deadline of five (5) days each to give his approval or possibly make comments. Delay in approving the draft execution schedule shall stay the execution deadline.

The approval given by the Contract Manager or Project Manager does not in any way release the contractor of his responsibilities. Meanwhile, works executed before the approval of the programme shall neither be ascertained nor paid for. The updated and approved schedule will become the contractual schedule.

The contractor shall constantly update on site, a schedule that will take account of real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the Project Manager. After approval of the execution schedule by the Contract Manager, the latter shall transmit it within five (5) days to the Contracting Authority without staying its execution. However, if important modifications alter the objective of the contract or the nature of the works, the Contracting Authority shall return the execution schedule accompanied by reservations to be lifted within fifteen (15) days of the date of reception.

- b) The Environment Impact Notice should bring out notably the choice of technical conditions of the site and Secondary life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.
- c) The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- d) The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract...

a) The execution plan documents (calculations and drawings) necessary for the realisation of all the parts of the structure must be submitted for the endorsement of the Contract engineer or Project Manager at most fifteen

- (15) days prior to the date provided for the commencement of execution of the corresponding part of the structure.
- b) The Contract engineer has a deadline of five (05) days to examine and make known his observations. The contractor then has a deadline of [04) four days to present a new file including the said observations.
- 35.3 In case of the non-observance of the approval deadlines of the above documents by the Administration, these documents shall be deemed to have been approved.

Article 36: Organisation and safety on site: Signboards at the beginning and end of each section must be placed within a maximum deadline of fifteen days after the notification of the Administrative Order to commence work. The services to inform in case of interruption of traffic or along the deviated itinerary are the Delegated Contracting Authority, Project Owner, contract Engineer

ARTICLE 37: Commencement of work: Before the commencement of work, the contractor shall be installed on the site by a commission that is made up of the following:

*	The Project Owner or his representati	
*	The Project Owner or his representative  The Contract Manager  The Contract Engineer or his representative	(Chairperson)
*	The Contract Engineer or his representative	(Member)
*	The Project Manager	(Secretary)
**	The Divisional Delegate of MINDDEVEL	(Member)
**	The Divisional Delegate of MINEDAT and its representative	(Observer)
*	The Divisional Delegate of MINIMAR or his representative	(Observer)
*	The Divisional Delegate of MINMAP or his representative  The Contractor or his Representative	(Observer)
	or the representative	(Member)

The Project Owner (Chairperson) shall schedule for the site installation and invite the members of the commission by a letter of invitation - not more than five (5) working days.

Article 38: Setting out of the structures: The Project engineer, upon receipt of the contract documents transmitted by the Contracting Authority shall indicate to the contractor - within five (5) days the building line and all other Secondary points and levels of the project, for proper setting out.

Article 39: Sub-contracting: The part of the works that can be sub-contracted shall be 30 % of the initial amount of the contract and its additional clauses.

Article 40: Site laboratory and trials: The project engineer has a deadline of three days to approve the contractor's personnel and laboratory as soon as the request is made.

#### Article 41: Site logbook:

- **40.1** The Site logbook must be systematically jointly signed by the Project Manager or Engineer, where need be and the contractor's representative each day.
- **40.2** It is a joint document in a single copy. Its pages must be numbered and initialled. No page should be removed. The erased or cancelled parts must be mentioned on the margin for validation.

NB: The Site logbook most be such that two carbon copies of each page are left behind.

Article 42: Use of explosives: The contractor shall not use any explosives without prior authorization. =

## Chapter IV: ACCEPTANCE OF WORKS

Article 43: Pre- Acceptance: Before the provisional acceptance of the works, the contractor shall make a written request to the Contract Engineer, who shall then organize a technical visit for pre-acceptance. This visit shall include the following operations.

- > Qualitative and quantitative evaluations of the different works that have been executed.
- > Findings and statement of the unexecuted task envisaged in the present jobbing order.
- > Findings relative to the completion of the work

These operations shall be subject to a site report drawn up and signed on the field, by the following.

-The Contract Engineer or his representative.....(Secretary) -The Project Manager.....(Member) -The Contractor or his Representative.....(Member)

During this pre-acceptance, the commission shall eventually specify the reserves to be up-lifted and the corresponding works to be effected before the provisional acceptance.

Article 44: Provisional Acceptance: The contractor shall request the Authorizing officer in writing, to schedule and call for the provisional acceptance of the works. The report (minutes) of the Pre- Acceptance shall be attached to the said request. The Authorizing officer shall then fix the date of acceptance in collaboration with the Contract Engineer and call for the task by a letter of invitation. The acceptance commission shall comprise the following;

The Project Owner (Mayor) or his representative	(Chairman)
The Project Owner (Mayor) or his representative	(Member)
The Contract Manager	(Secretary)
The Contract Engineer of his representative	(Member)
The Project Manager	(Member)
The Project Manager  The Divisional Delegate of MINDDEVEL or his representative  Fundong Council Stores Accountant  ANNAB or his representative	(Member)
Fundong Council Stores Accountant	(Observer)
Fundong Council Stores Accountant  The Divisional Delegate MINMAP or his representative	(Member)
The Divisional Delegate MINMAP or his representative  The Contractor or his Representative	100 pt 1-400 pt 100 pt

The commission shall examine the report of the Pre-acceptance and shall proceed to the Provisional Acceptance if satisfied with the works executed. An acceptance report (process - verbal) of the works shall be prepared by the Contract Engineer and signed by all the commission members on the site.

Article 45: Final acceptance: Final acceptance shall take place within a maximum deadline of fifteen (15) days from the date of expiry of the guarantee. The commission and procedure for final acceptance shall be the same as for Provisional Acceptance

Article 46: Guarantee Period: The guarantee period shall last for one (01) year from the date of the provisional acceptance.

## Chapter V: SUNDRY PROVISIONS

## Article 47: Termination of the contract (article 74 of the GAC)

The contract may be terminated as provided for in Section II Paragraph 1 and 2 of Decree No. 2018/366 of 20 June 2018 and equally under the conditions laid down in articles 74, 75 and 76 of the GAC especially in one of Death of the allotee.

- Bankruptcy of the allotee
- Judicial liquidations
- In case of sub-contracting, co-contracting or subsidiary orders with the prior authorisation of the project
- Failure to comply with labour laws and regulations
- Significant price variation under the conditions laid down by the General Administrative Clauses due to changes in economic conditions or in the initial quantities of the contract.
- Duly established fraudulent and corrupt practices
- Delay of more than fifteen (15) calendar days in the execution of an Administrative Order or unjustified stoppage of more than seven (7) calendar days;
- Delay in work resulting in penalties of more than 10 % of the amount of the works;
- Refusal to repeat poorly executed works;
- Default by the contractor;
- Persistent non-payment for services.

Article 48: Case of force majeure (article 183 of the GAC): If the contractor were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:

- Rainfall: 200 millimetres in 24 hours;
- Wind: 40 metres per second;
- Flood: decennial flood frequency.
- War and insecurity
- Road blockage
- Terror
- Outbreak of pandemic

Article 49: Disagreements and disputes (article 187 of the GAC): Disagreements and disputes resulting from the execution of this contract may be settled amicably. Where no amicable solution can be found for a disagreement, it is brought before the competent Cameroonian jurisdiction.

Article 50: Production and dissemination of this contract: Fifteen (15) copies of this contract shall be produced at the cost of the contractor and furnished to the Contract Manager.

Article 51: Entry into force of this contract: This contract shall be final only upon its signature by the Contracting Authority. It shall enter into force as soon as it is notified to the contractor by the Contracting

Article 52 and last: INFORMATION TO BE POSTED: The Contractor shall put up a visible sign board (total height=2.80m, width=1.20m, board thickness=2.5cm at 1,20m above the ground level with poles embedded in concrete) at the entrance to the site on a place approved by the Contract Engineer, bearing the following text written on one side of the board.

## REPUBLIC OF CAMEROON

## Peace - Work - Fatherland

EXTENSION OF ELECTRICITY TO GRA FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN THE FUNDONG MUNICIPALITY, BOYO DIVISION.

CONTRACTING AUTHORITY: THE MAYOR OF FUNDONG COUNCIL

PROJECT OWNER: THE MAYOR OF FUNDONG COUNCIL

CONTRACT MANAGER: THE COUNCIL DEVELOPMENT OFFICER OF FUNDONG

COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET (MINDDEVEL and MINEE BOYO) 2025

CONTRACTOR:

CONTRACT ENGINEER: THE DIVISIONAL DELEGATE OF WATER AND ENERGY

**BOYO** 

DURATION OF CONTRACT: THREE MONTHS (90 CALENDAR DAYS)

#### DOCUMENT NO. 5: Special Technical Conditions (STC) for lot 1 and 2

A - GENERALITIES: These present special technical specifications concern the EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 and NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION. It is the duty of the contractor to realize the scheme including the structures as per the specifications and plans that shall be approved by the competent authority. Through the contract Engineer, the contractor shall furnish the owner of the project and other project team members within 15 days from the date of notification to start work with an execution plan showing clearly how he intends to run the work site.

### B-MODE OF EXECUTION OF WORK

For all construction arteries medium voltage, single-phase or three-phase sub-stations, MV/LV, LV single-phase and three-phase lines, generator house, thermal electricity production, and security measures and environmental protection to be observed, they must conform to the requirements, laws, decrees, orders, standards, norms and Publications in force in Cameroon and for management of the electricity sector. In default

- The recommendations of the International Electro-technical Committee (IEC Publication); - The European standards CEN-CENELEC (EN);
- The French AFNOR standards;
- The decision of 2 April 1991 laying down the Technical Conditions to be satisfied by the distribution of electricity, published in the Official Gazette of the French Republic on May 4, 1991;
- Circular No. 78-79 of 6th July 1978 on the implementation of the Decree of May 26, 1978'
- Standards Approved French NFC;
- French UTE standards and in particular;
- C 10-100:
- C 10 101;
- C 10 200:
- Any other norms recognized in the system (ISO).

All these rules may be modified under the responsibility of the Administration in charge of electricity to reflect local conditions, knowing that the works will be built to suit the conditions defined below: - Average temperature: 35° C

- Humidity correspondent: 98 %
- Extreme temperature (indoor):
- The Minimum + 10°C;
- Max + 50° C:
- Exceptional speed winds 180 km / h;
- Normal speed winds 5 to 35 km/h

Wooden poles shall conform to the standard UPDEA.

## \* Specific case of mini and micro diesel power plants:

They are part of the internal electrical installations for power up to 100 KW (125 KVA). It will often consist of compact units with low voltage three-phase output or separate elements with a low voltage general control board, transformer, three-phase MV outlet. **Documents:** 

The Works will be performed according to the following documents;

- The technical offer of the bidder (detailed technical definition of the consistency of the work and execution plans,) approved and completed by the project owner - The attached cost estimates;
- The general administrative terms and conditions applicable to works Contracted on behalf of State;
- The various international standards recognized in the system (ISO) and may apply to the environment

-The local power authority, safety and environmental protection regulations applicable in Cameroon; The Contract documents are complementary and must be accepted as a whole. They explain and complement each other in order to define the works to be performed.

All that would be missed by some, but noticed by others and that would be required to complete the work in accordance with the clear intent of the said Contract documents to be executed by the Contractor without additional charges.

The single-phase or three-phase antenna will be derived from a phase of the triple phase mainline. It will be constructed in 11m wooden poles, class D and Almelec 34.4 mm<sup>2</sup> or 30 mm<sup>2</sup> aluminum or 50 mm<sup>2</sup> cables as the case, stretched on a rigid glass insulator mounted on spindle on wooden poles. A derivation is made as a bypass with a fuse that will swing making the fuse opening visible and easily locate the faults in the line. The works of involve:

- 601001: Supply and installation of rigid glass insulators Including perforated attachment and all constraints of supply and labor;
- 601002: Supply and installation of 30KV 2 elements anchor earth string;
- 601003: Supply and installation U iron anchor for insulation chain, including supply and installation galvanized bolts;
- 601004: Supply and installation of overhead support console;
- 601005: Supply and installation "Danger of Death" plate;
- 601006: Supply and installation number plate on wooden poles;
- 601007: Supply and installation breakage 70/600;
- 601008: Supply and installation U iron Bis Pole mounting arm;
- 601009: Supply and installation single-phase fuses cutout including all accessories;
- 601010: Supply and installation of 27 KV surge arrester including connection;
- 601011: Supply and stringing of 34.4mm<sup>2</sup> Almelec cable;
- 601012: MV junction and bypass single-phase;
- 601013: Supply and planting simple wooden pole 11m class D;
- 601014: Supply and planting twin wooden pole 11m class D;
- 100000: Studies and pegging leading to the establishment of an implementation plan to be approved by the Regional Service of Energies;
- 101001: Excavation in natural terrain;
- 101002: Excavation in semi rocky terrain;
- 101004: Excavation in rocky terrain;
- 101005: Construction of concrete foundation

The fuses cutout will be installed from the beginning of each branch; class 2A for the derivation  $\leq$ 500m feeding a single transformer.6A class for long-lead and those supplying several transformers.

At each MV/LV transformer is consistently associated surge arrester which determines the level of surge the transformer (125KV) can withstand and the nominal voltage is 27 KV.

It is mounted on the same support as the transformer and connected between one phase and the ground circuit.

It is expected to be on a class D post in transit or at the end and installed with a platform to maneuver <u>Transformer substation MV / LV phase</u> in solid concrete. Work to be done

- 602001: Supply and installation pigtail BQC 14-250;
- 602002: Supply and installation of two bolts for hanging transformer 16-300;
- 602004: Supply and installation of 25 KVA transformer 17.32 KV/B2;
- 602006: Supply and installation arm bis 70  $\times$  600 for support of pairing;
- 602007: Fixing and connecting surge arrester 27 KV;
- 602008: Setting up and connecting single phase fuses cutout;
- 602011: construction of earth grounding;
- A mechanical protection or gutter tube PVCØ40;
- Tube PVCØ25 length 2 × 8.8 cm;
- Copper Cable 25 mm<sup>2</sup>-18m;
- Two copper fittings.

- 602013: Making a grounding type C, provided with cable straight and level including;
- A cable 29 mm² bare copper in trench 0.5  $\times$  0.80 of length equal to 2  $\times$  15m;
- 602017: Full equipment of a post on post-17 single-phase 25 KVA, 32 KV/220V with a land type

The transformer should be new and tested in one of the ENEO testing Centers.

## BT NETWORK SINGLE PHASE OR THREE-PHASE

Low voltage lines will be built on simple 9m wooden posts spaced 50m apart, with 4×25mm² twisted cable for the Single-phase and 3x50mm<sup>2</sup>+1NP+EP preassembled cable for the Three-phase. In case of mixed network MV/LV, the materials will be 11 m poles spaced apart with a maximum distance of

The cables will be assembled in pairs and connected to the terminals of the combined protection in order to build a cable round trip, so it is electrically 2 x 25mm<sup>2</sup> a cable, which allows for long lines in the order of 2 to 3km from the MV / LV. The works to be done;

- 603001: Supply and installation of alignment support;
- 603002: Supply and installation of anchoring clamp;
- 603003: Supply and installation of all IT D76 4 connections;
- 603004: Supply and installation of anchor arms BORØ12L including a hook 250, an anchoring
- 603005: Providing and laying stringing 4x25 mm<sup>2</sup> Alu twisted cable;
- 603007: Grounding type C cable will work cable, compound cable numbered from 0 and 1;
- 603008: Supply and planting simple wooden poles 9m class C;
- 603009: Supply and planting twin wooden poles 9m class C;
- 6030010: Supply and planting of strutted wooden poles 9m class C;
- 6030011: Supply and fitting end cap on retractable cable pre-assembled or twisted;

#### **HOUSEHOLD CONNECTIONS**

This is to cover aerial connections two or four wires. The work involved will include;

- 701001: Connecting household 2 wire 220V;
- 701003: Connecting aerial 2 wire 220 V counter or 4'wire- 220/380V counter.

#### Clearing and pruning

It involves the, cutting and clearing of trees in urban and rural areas, including bushes with opening of

#### THE DELIVERIES AND HANDLING

The transportation of material and its handling from the place of supply to the construction site including distribution of wooden poles to their holes

#### **GENERATOR HOUSE**

Installed power for BT three-phase, the house will be built with local materials (brick stabilized earth) or sheet aluminum in accordance with the conditions of environmental protection and in accordance with plans approved by the Administration in charge of electricity.

#### **GENERATOR**

- a) Description and characteristics
- Diesel suitable power range meets the needs of the electrification of remote areas;
- Control panel and accessories to control the operation;
- Alternator excitation device and control systems;
- Control and monitoring electrical cabinet equipment;
- Common Chassis and its cabinet, adapted to working conditions.
- b) Types of uses:
- Continuous operation during 24/24. At this stage the generator should not be subject to overload;
- Continuous operation limited to 3500h per year and variable load. Ability to operate 24/24 during certain periods Possibility of transient overload of 10% with a daily service less than or equal to 12

Plus or minus 15% of rated voltage for power factor between 0.8 and 0.95 and a balanced load of about 10%

a) Power; It is expressed in KVA for  $\cos \rho = 0.8$ 

## CHOICE OF THE NUMBER AND TYPE OF GENERATOR

The means of production must be adapted to the nature of the proposed distribution.

Intermittent Distribution: 6h/24 for domestic lighting. At this level one generator will be sufficient. But provide maintenance for a few days a year. The power demand must not go Santaw 30-50% of rated output;

Semi-continuous distribution: 12h/24 suitable for domestic lighting, a few craft needs, some utilities such as water pumping, carpentry, bakery Etc. Two generators are sufficient for a minimum

power between 50 and 100% of rated power base. Continuous distribution: 24/24, in cities where there is an industrial and craft activity large enough. Two generators minimum are required, in principle, of different power to allow better adaptation to the charges and avoid operation below 30 to 50% of rated output. The distribution of powers within plus or minus 10% The need to choose a power supply less than or equal to  $0.85 \times 0.9$ x E Generator power. Specific details will be given by the manufacturer data sheets.

For mini diesel central requiring voltage step up, specific details related to any facility will be given after each project by the Delegated Contracting authority.

#### DIMENSIONNEMENT DU RESEAU.

## Réseaux moyenne tension et basse tension

La tension de serv	ice du rése	eau monophasée e	PUISSANCE	NOMINALE RESEAU PLUS LON 96 1km  0,7 5km	BOUT		
CONDUCTEURS NORMALISE	FLECH DE	RESISTANCE LINEIQUE	INSTALEE KVA	NOMINALE	RESEAU PLUS LONG	ADMISSABLE	
NO KINI ILLI	POSE		20 -25 KW		1km	10-10-50-10-50-50-50-50-50-50-50-50-50-50-50-50-50	
Câble torsadé	0.47 m	R=1.20Ω/km	20 -25 KVV				
Alu 4x25mm <sup>2</sup>	343		7510/4	0.7	5km	20%	
Câble almélec de 34mm <sup>2</sup>	0.30 m	R=0.958Ω/km	75KVA	0,7	200000000000000000000000000000000000000	CHUTE TENSION ADMISSABL 20% (380/220V 20%	

Portée équivalente en BT : 50 – 60m de manière à éviter les efforts longitudinaux (mise à la terre type copperweld à tous les trois cent mètres et un support après le transformateur).

Portée équivalente en MT : 100 – 110m (ligne sur isolateurs rigides) câble almélec 34mm<sup>2</sup> :

Les isolateurs sont en verre trempés de type HT36 ou HT38 ; les chaînes d'isolateurs seront de 3 éléments pour les lignes 30 KV.

SUPPORTS	ORTS CLASSE CLASSE D ANGLE		PROFONDE UR FOUILLES (M)	HAUTEUR HOR SOL (TERRAIN NORMAL)	HAUTEUR HOR SOL (TRAVERSE E ROUTE)	OBSERVATIONS		
Poteaux	190	300 DAN	≤10° Alignment	H/10 +0.5	6,15m	8,20m	Chois poteaux 9m simple Classe D 9m jumelés aux	
Poteaux bois 9m/s	DAN	DAIN				8,20m		
Action of the second of the se	570	900 DAN	45° à 90°	H/10 + 0.5	6,15m		angles 9m contrefichés	
bois 9m/j Poteaux	1450	2250	45° à 90°	H/10 + 0.5	6,15m	8,20m	aux arrêts	
bois 9m/x		DAN	25° à 60°	1,000	113-000 PROST	10	Terrain latéritique	
Poteaux bois 11m/s		1250 DAN	25 4 50	H/10 + 0.5	7,95m	1 0m	Idlemique	

Poteaux	1500	2250	60° à 90°				
bois11m/j	DAN	DAN		H/10 + 0.5	7,95m	10m	Calage à la pierre sèche

### DIMENSIONNEMENT DES OUVRAGES.

#### **Transformateurs**

La puissance demandée est de P = 90 KVA. Compte tenu des pertes dans les réseaux et le degré de charge d'un transformateur normalisé à 80% cette puissance appelée est de 108 KVA soit environ quatre transformateurs monophasé de 25 KVA.

Cependant, le présent projet prévoit de satisfaire dans un premier temps, uniquement la demande en énergie domestique d'une partie de la population du secteur et il aura deux transformateurs

La desserte en BT-Mono du reste de la Communauté se fera à la suite du présent projet par extension

#### Coupe-circuits

Les normes prévoient pour le réseau monophasé de plus de 500mètres des coupe-circuits : Un au point de dérivation et un autre au niveau du transformateur.

## PROTECTION DU RESEAU ET NORMALISATION.

Ces deux préoccupations doivent être prises en compte aux raccordements au réseau ENEO, car cette société insiste sur l'aspect normalisation des équipements et des installations électriques avant tout branchement sur son réseau. Cette normalisation vise surtout à protéger et à sécuriser les installations, ainsi qu'à assurer la fourniture d'une énergie de qualité aux consommateurs.

Les recommandations faites dans le cadre de la présente étude sont conformes aux normes en vigueur. Il faudra simplement veiller à leur respect et à l'acquisition du matériel électrique répondant à ces

Ces préoccupations justifient les recommandations majeures ci-après :

- Pose d'un coupe-circuit à expulsion au point de raccordement et à chaque transformateur pour isoler des tronçons de réseau en cas de problèmes ;
  - Pose d'un poteau jumelé à chaque arrêt de ligne et chaque dérivation;
- Utilisation des poteaux normalisés de 11 mètres pour les lignes MT et mixtes ; 9 mètres pour les tronçons BT simples;
- Pose d'équipement de mise à la terre en arrêt des lignes, sur chaque poteau-transformateur et sur chaque poteau entourant un transformateur;
- Câble almélec 1×34 mm² pour la ligne moyenne tension et câble torsadé 4× 25 mm² en aluminium pour le transport BT.
  - · Les poteaux sont implantés selon le schéma normalisé.

#### Ligne moyenne tension et ligne mixte.

- Poteau simple (S) de 11 mètres avec isolateur suspendu et équipement d'ancrage, pour alignement droit et angle jusqu'à 10°;
- \* Poteau jumelé (J) de 11 mètres avec isolateur suspendu et équipement d'ancrage, pour angle entre 60° à 90°; Ligne basse tension
- Poteau simple (S) de 9mètres avec console de suspension et pince d'alignement, pour alignement droit et angle jusqu'à 10°;
- \* Poteau jumelé (J) de 9mètres avec console de suspension et pince d'ancrage, pour angle 10° et 45° et pour dérivations (≥ 90°).

## MATERIELS POUR LA MISE EN ŒUVRE DU PROJET.

En conformité avec les normes utilisée au Cameroun, les différents types d'assemblage pour le réseau

# 1. POTEAU SIMPLE 11 mètres EN ALIGNEMENT DROIT (angle jusqu'à 25°)

Quantité

MT-101

		1
	Elément	1
	Console de tête Isolateur en verre renforcé Isolateur en verre renforcé	2
	Isolateur en verre rentorce Petits accessoires (attache, boulon, plaquette galva, rondelle)	
	U SIMPLE 11 mètres EN ANGLE VERTICAL (angle 25° à 60°)	
	MT-102	Quantité
Code		1
	type queue de cochon 14 x 430	1
	Isolateurs à 3 éléments (suspendu horizontalement)	1
	Pince d'angle Petits accessoires (ball sockets, roulet, plaquette galva, rondelle)	1
	The ANGLE VERTICAL (angle 60° à 90°)	
3. POTE	AU JUMELE 11 mètres EN ANGLE VERTICAL (αngle 60° à 90°)	Quantité
Code	MT-103	Quantile 2
	Elément Crochet d'ancrage type queue de cochon 14 x 450 Crochet d'ancrage type queue de cochon 14 x 450	2
	Crochet d'ancrage Type que de la	2
	Pince de renvoi	1
	Console de tête	1
		4
	Petits accessoires (attache, boulon, plaquette garran,	
	EAU CONTREFICHE 11 mètres EN ANGLE VERTICAL (angle plus de 90°)	
	MT-104	Quantité
Code		2
	type queue de cocnon 14 x 450	2 2 2
	Isolateurs à 3 éléments (suspendo nonzament	
	Pince de renvoi	1
	Console de tête	1
	Isolateur en verre renforcé Petits accessoires (attache, boulon, plaquette galvan, rondelle)	4
	Petits accessoires (affache, boolon, pragers) Ferrure de contrefichage en acier galvanisé	a
	TEAU HAUBANE 11 mètres EN ANGLE VERTICALE (angle plus de 90°)	
		Quantité
Code		2
	the state type queue de cochon 14 x 450	2
	Isolateurs à 3 éléments (suspendu notizontalement)	2
	Pince de renvoi	1
	Console de tête	4
	Isolateur en verre renforcé Petits accessoires (attache, boulon, plaquette galvan, rondelle)	4
2	OTEAU SIMPLE 9mètres EN ALIGNEMENT DROIT (angle jusqu'à 10°)	
6. PC	BT-301	
Code	Elément	
Que	intité	1
40.	Console de suspension	1
	Pince d'alignement Petits accessoires (attache, boulon, plaquette galvan, rondelle)	I.
	Petits accessoires (attache, boulon, plaquette 9	
7. F	OTEAU JUMELE 9mètres EN ALIGNEMENT DROIT (angle de 10° à 45°)	201
Cod	de BT-302	Quantité 1
	Elément	1
	Console de suspension Pince d'alignement	13.
	Fince a diignome	
	51	

Petits accessoires (attache, boulon, plaquette galvan, rondelle)	
8. POTEAU CONTRECICUE C	1
8. POTEAU CONTREFICHE 9mètres EN ANGLE VERTICAL (angle de 10° à 45°)	
Elément	
Console d'ancrage	Quantité
Pince d'ancrage	2
Petits accessoires (attache boulen alexander)	2
Ferrure de contrefichage en acier galvanisé	3
	1
9. POTEAU JUMELE 9mètres DE DERIVATION BT  Code BT-304	
Elément	
Console d'ancrage	0
Pince d'ancrage	Quantité
Petits accessoires (attache IIII)	i
Petits accessoires (attache, boulon, plaquette galvan, rondelle) Console de suspension	2
Pince d'alignement	1
	1
10. POTEAU JUMELE 9mètres EN ARRET BT	
Code BT-305	
Elément	
Console d'ancrage	Quantité
Pince d'ancrage	1
Petits accessoires (attache, boulon, plaquette galvan, rondelle) Capuchons	1
Capuchons	2
Ceinture de fixation	6
11. MISE A LA TERRE	1
Code BT-306	
Elément	
Quantité	
Conducteur en cuivre 29 m	
Connecteur à griffes	,
Crampe de fixation	
Feuillard de 20 mm	2
Protecteur mécanique	ī
Raccord de dérivation alu-cuivro	1
Tube isolant	1
Piquet terre	1
12 PACCORDENTAL	1
12. RACCORDEMENT AU RESEAU MT EN ALIGNEMENT (sur transformateur MTN)	
Elément	
Quantité	
Crochet d'ancrage type queue de cochon 14×450	
Isolateurs à 3 éléments (suspendu horizontalement)	1
Console de tête	
	1
Isolateur en verre renforcé	
Isolateur en verre renforcé Petits accessoires (attache, boules et	1
Petits accessoires (attache, boulon, plaquette galva, rondelle)	1
lsolateur en verre renforcé Petits accessoires (attache, boulon, plaquette galva, rondelle) Coupe-circuit à expulsion Bras incliné bis	1 2 1

# 13. TRANSFORMATEUR MONOPHASE EN ARRET + DERIVATION BT

MT-108 + BT-304 Code

#### Elément

#### Quantité

1 Crochet d'ancrage type queue de cochon 14 imes 4501 Eclateur 3 éléments (suspendu horizontalement) 1 1 Pince d'arrêt 1 Console de tête Isolateur en verre renforcé 8 Petits accessoires (attache, boulon, plaquette galva, rondelle) 1 1 Console d'ancrage Pince d'ancrage Console de suspension Pince d'alignement Parafoudre 27 KV Transformateur monophasé Coupe-circuit à expulsion Bras incliné bis

# DOCUMENT N°. 06 UNIT PRICE SCHEDULE LOT 1

#### UNIT PRICE SCHUDULE FOR THE EXTENSION OF ELECTRICITY AT GRA FUNDONG LOT 1 IN FUNDONG SUB DIVISION, NORTHWEST REGION, CAMEROON DESCRIPTION OF WORKS Ref UNIT QTY SUPPLY LABOUR S&L CONSTRUCTION OF THREE PHASE TRANSFORMATION SUBSTATION EQUIPPED WITH H61-160KVA 30KV/B2 TRANSFORMER 100 S & | Single 12m wooden poles (Code 601015) 101 S & I Single 11m wooden poles (Code 601014) 102 U 6 103 S & I galvanized pole 12m/1000 dan U 1 S & I galvanized pole 12m/800 dan 104 U 1 105 S & I U bolt (Code 60113) U S & F Type 2BH earth plug (Ref 23 001 8 106 U 1 060412) S & I Chain of three insulators discharger (Ref 107 U 23 001 060 115) 6 S & F 27KV Surge arrestor (Ref 23 001 108 U 6 060121) S & F Fuse cut out (Ref 22 001 050038) 109 U 3 S & F Circuit breaker (DHP) 100KVA (Ref 23 110 U 1 030 061484) Foundation block of concrete (Code 102001) 111 U 2 S & F Earth plug for IACM 36KV (Ref 23 001 112 U 1 060125) S & Stringing 34.4 mm<sup>2</sup> Almelec cable (Code 113 LM 850 601011) S & I Wooden crossbar 240×10×10 cm (Code 114 U 4 107012) S & I Iron flat mountain 760×30×6 cm (Code 115 U 8 601025) S & I Full equipment of three phase station 116 U (Ref 22 001 050002) 1 117 S & F IACM 36KV (Ref 23 001 060126) U 1 Sub-Total 400 200 SUNDRY EXPENSES 201 Connection to ENEO Network (Ref 22 001 U 050022) 1 202 Clearing and pruning (Code 801002) Km Transport and handling material (Code 2003) 203 T/Km 3 204 Transport wooden poles (Code 2004) T/Km Complete ENEO three phase subscription and 1 205 U 1 connection set with a meter 206 Transport of workers (Code 2005) Day 1 Sub-Total 500 Ordered the present Cost Estimate at the Sum (Taxes inclusive) of :

## BILL OF QUANTITIES LOT 1

			200			UPPLY		T	LABOL	JR		SAL
ef	DE	SCRIPTION OF WORKS	UNIT	QTY		100	T.P	-	IID	TP		TOTAL
°	<b>U</b> -	DNSTRUCTION OF THREE PHASE TE		A	U.I	POUDET	ATION	FOU	PPED'	WITH	H61-16	30KVA
00	CC	INSTRUCTION OF THREE PHASE TR	RANSF	ORMA	(ION ·	SUBSTR	Allon	Lw.			1.50mm	
00	201	KVIR2 TRANSFORMER		-								
101	SI	& I Single 12m wooden poles (Code	U	1								
	CO	11015)	U	6	+							
102	S	& I Single 11m wooden poles (Code	U	0							A SEC.	
	CO	21014)	U	1		\$1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00			100			
103	S	& I galvanized pole 12m/1000 dan	U	1								
104	S	& I galvanized pole 12m/800 dan										
105	0	8 111 holt (Code 60113)	U	8								
106	S	& F Type 2BH earth plug (Ref 23	U	ĵ							to a	
15.	0	01 060412)	U	6	-							
107	0	2.8.1 Chain of three insulators	U								Lag Total II	
	d	discharger (Ref 23 001 060 115)	U	6								
108	18	S & F 27KV Surge arrestor (Ref 23				S. C. C. C.				-		
100	10	001 060121) S & F Fuse cut out (Ref 22 001	U	3								
109	10	050038/								-	77.7-1	
110	+	S & F Circuit breaker (DHP) 100KVA	U	1								
TIV		(Pof 23 030 061484)		1								
11	1	Foundation block of concrete (Code	U	2		la .						
11	18	102001)	11	1								
11	2	S & F Earth plug for IACM 36KV (Ref	U		V	(						
Trong .		22 001 060125)		8	50							
11	3	S & Stringing 34.4 mm <sup>2</sup> Almelec cable	Livi		)(						757.55	
		(Cada 601011)		4								
11	14		"									
	_	(Code 107012) S & I Iron flat mountain 760×30×6 cm	1 U	8	3						,	
1	15	(Code 601025)							-			
1	16	S & I Full equipment of three phase	U	1	i							
1	10	station (Ref 22 001 050002)	-				-					
1	17	o ook / /Dof 22 001	U		1							
8	11	060126)										
		Sub-Total 400										
2	200	CUNDRY EXPENSES	20	U	1							
2	201		.2	U				12.00				
-	200	001 050022) 2 Clearing and pruning (Code 801002)	1	Km	1						+	
	202	Liberalling material (CO	nde	T/Km	3							
	203	2003)		T/Km								
	204	Transport wooden poles (Code 2004	4)	U	1							
	205	Complete ENFO three phase		U								
		subscription and connection set with	la								-	
1	206	meter 6 Transport of workers (Code 2005)		Day	1							

	-	Sub-Total 500					1		_	· ·			
		TOTAL WITHOUT TAX	KES										
-		VAT (19.25%)											
		AIR (5.5%)											
		TOTAL WITH TAXES	2 40 21 31										
		NET PAYMENT											
-	Orc								Etania et				
	Oit	lered the present Cost E	stimate a	at the Sun	n (Tax	es inclus	iνα	of .					
L					,	oo morao		01.					
l	JNI	T PRICE SCHUDULE OF H 3x50 mm² +1NP+2EP F	NGWALL	DUDAL		LOT 2							-0.7
V	۷IT	H 3x50 mm2 +1NP+2FP	DEVEC	RUKAL E	LEC1	RIFICAT	ION	(CONS	TRUC	TION OF T	HREE DU	ACELVI	IAIF
		H 3x50 mm² +1NP+2EP F	KEASSE	=MRTED	ALUM	INUM CA	BLE	) IN F	JNDO	NG SUR DI	VISION	ASE LV L	INE
R	Ref	DESCRIPTION OF	UNI	T 0=				M. DERLEDSKI, D			VISION,E	עום טזט	1510
N	0	WORKS	ON	T QT	Y	SUPP	LY			LABOUR	?	0.0	
100						U.P		TD		202		S&	L .
	10.77	CONSTRUCTION OF	A MEDIU	M VOLTA	GF T	HPEE DU	ACE	1.P		U.P	T.P	ТОТ	AL
1(	01	CONSTRUCTION OF Studies and Pegging	Km	4 1/	1	INCE PH	ASE	LINE	WITH:	3x34.4 mm	<sup>2</sup> ALMELI	C CABL	E
10		(Code 10000)		7.15	•	1							
10	)2	Excavation works (Code	m <sup>3</sup>	10.0	9640								
		10001)		13.5	7040		-						
10	3	S & I Ú bolt (Code 60113	) U	24									
10			100	24									
10	4	S & I Single 11m wooden	U	33		PE SIL				34. p (			
		poles (Code 601014)		33									
10	5	S & I Twin 11m wooden	U	10									
		poles	0	13									
108	3	S & F Rigid glass insulato	- 11										
		30KV (Code 601001)	r U	112									
109		S & I Chain of three	11										
		insulators (Code 601002)	U	24									
10		S & I Spindle (Det 00 1002)			A								
		S & I Spindle (Ref 23 001 060 115)	U	46			1					1	
11													
	1	S & I Reinforced stalk	U	66					-				
12	1	Code 504026)											
_	2	S & I Wooden crossbar	U	59									R
	1	40×10×10 cm (Code					-						1
3		07012)											
J	7	& I Iron flat mountain	U	118								1	
	0	60×30×6 cm (Code										1	88
4		01025)										F12 -	
4	0	& Stringing 34.4 mm <sup>2</sup>	LM	13,041.	00						50		
	Al	melec cable (Code		,0,1,	33								
_		01011)											
5	S	& F Number plate +	U	46									
	Nu	Imbering (Code 113013)		1 70									
	Si	F Warning plates DM	U	46									
	(0	ode 601005)	-	40							0 = 2		_
	Su	b-Total 100											
	CO	NSTRUCTION OF A MV/ 50mm²+1NP+2EP ALUMII	LV MIYE	D THEET	DILAG	F   111=							
	3x5	00mm²+1NP+2EP ALUMII	NIIM CAI	ם וחולבב	PHAS	E LINE V	VITH	3x34.4	1 mm <sup>2</sup>	ALMELEC	AND		
	0.	dies and Pegging (Code	TOW CAL	DLE9									
1	Stu	ules and Penning (Code	Km	0.495									

02	Excr	avation works (oods	m³	4.8						+						
.03	1000 S &	001) LIU bolt (Code 60113)	U	0												-
204	5 &	R I Single 11m wooden	U	11	**											
205	nole	les (Code 601014) & I Twin 11m wooden poles	U	0												
	ICO	ode 601015) & F Rigid glass insulator	U	33												
206	30H	& F Rigid glass intodates  OKV (Code 601001)  & I Chain of three	U	0						+						
207	inc	culators (Code 601002)		11	1					+						
208	11	& I Spindle (Ref 23 001 060 15)		22				+								
209	S 50	& I Reinforced stalk (Code		20		+		+		-						
210	0 S	S & I Wooden crossbar 240×10×10 cm (Code	U	20	)											
211	1 9	107012) S & I Iron flat mountain	5) U		40										<u> </u>	-
212	2 0	760×30×6 cm (Code 601025 S & Stringing 34.4 mm <sup>2</sup>	LIVI	1	1,559.3	3			¥			_		+		
213	13	Almelec cable (Code 601011 S & Stringing 3x50 mm²+1NP+2EP	LIVI	į	545											
	1.	preassembled cable (Code 112019)	U		11	+		_								
		S & F Number plate + Numbering (Code 113013)	000000		11	+		+								
		S & F Warning plates DM (Code 601005)			11	+						*				
2	0.000.000	S & F LV Alignment suppor (Code 603001)			0			+					54			
2	217	S & F LV Anchoring clamp (Code 603004)			3	_						-				
2	218	Electrical caps with retractable ends (Code 112027)	U													
1	219	Type C earth plug (Code			3						-					
	220	S & F IACM 36KV (Ref 23		U	1										- IRAINII/	184
		Sub-Total 200	D	··· A CE	IVII	NE V	IITH 3x	50 m	m² +1N	P+2E	P PRE	ASSE	MBLE	DAL	UNIINO	M
	300	CABLE		-70		1.5	1111			22					T	
	301	10000)		KM		21.7										
	302	2 Excavation works (Code		M <sup>3</sup>		40	-									
	303	3 S & F LV Alignment sup		U		20										
	304	or	np	U												

	305	- Si Gilidic Jili William No	oles	U	40		1					
1	306	class C (Code 603008)										
	300	- ~ I will still wooden bole	s	U	10							
1	207	class C (Code 603009)										
2	307	S & F Set of six LV line taps (Code 3504035)		U	5							
	308	S & F Number plate +										
		Numbering (Code 113013)	1	J	50							
1	309	S & Stringing 3x50	-	M	1.050							
		mm2+1NP+2EP preassemble	4	-M	1,650							
		Cable (Code 112019)										
3	310	Electrical caps with retractable	0 1									
L		ends (Code 112027)	e U		4							
3	11	Type C earth plug (Code	- 11		0.1							
		603007)	U		21							
		Sub Total 300			-							
4	00	CONSTRUCTION OF THREE	DILLA									
		CONSTRUCTION OF THREE 30KV/B2 TRANSFORMER S & F 100 KV/A/2010/JT	: PHA	SE TR	ANSFOR	RMATIC	N SUB	STATI	ON FOI	IIDDED	VA/ITIL I	101 10
40	)1	S & F 100 KVA/30KV Three	1					• 17.111	ON LQ	JIPPED	WIIH H	161-100KVA
		phase Transformer (Code	U		1					-		
		503004)										
40	2 3	S & I Twin 12m wooden poles			-							
	0	class E	U	(	)							
40		S & I Galvanized steel 12m										
		ole 1000daN	U	2	2	7.					100	
404	1 5	& F Typo 2DLL II										
	2	6 & F Type 2BH earth plug (Ref 3 001 060412)	U	2								
405	S	& I Chain of three insulators										
	10	Code 601002)	U	9	1 24 4							
106	S	& I Chain of three insulators										
	di	scharger (Ref 23 001 060	U	3								
	11	5)										
07		& F 27KV Surge arrestor (Ref										
	23	001 060121)	U	3								
08	SE	& F Fuse cutout (Ref 22 001										
	050	0038)	U	3								
)9	S 8	F Circuit breaker (DHP)	11									
	100	OKVA (Ref 23 030 061484)	U	1								
0	Fou	Indation blast.	11	-							Tour I	
	(Co	de 102001)	U	2								
1	S &	F Earth plug for IACM	U									
	36K	V (Ref 23 001 060125)	U	1								
2	5 &	F IACM 36KV (Ref 23 001	U	-						-		
	UOU	126)	U	1				-2-2-21				
3	S &	l Wooden crossbar	J	10								
	240>	(10×10 cm (Code 107012)	,	10								
	281	Iron flat mountain	1	00		4						
	760×	30×6 cm (Code 601025)	,	20								Fas
	SUB	TOTAL 400	AT HIS S.T.									
1	44.7	Control of the contro							1			
1	Conn	ection to ENEO Network U		SU	INDRY E	XPENS	SES			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
(	Ref 2	22 001 050022)		1								
1 1		301 000022)		1				1				

502	Clearing and pruning (Code	Km	1	W no old			_
503	801002) Transport and handling material	T/Km	3				
504	(Code 2003) Transport wooden poles (Code	T/Km	4				
505	2004) Complete ENEO three phase subscription and connection set with a meter	U	2				
F00	Site installation	LS	1				
506	Environmental impact notice	LS	1				
507 508	1 1 1Codo	Day	1	0	0		
	Sub Total 500 lered the present Cost Estimate		/T	inclusive	) of ·		

DIVISI	OF QUANTITIES AND COST E PHASE LV LINE WITH 3x5 ON,BOYO DIVISION	UNIT	QTY	SUPPLY		LABOU	JK	S & L TOTAL
	DESCRIPTION O.	1				U.P	T.P	
100	CONSTRUCTION OF A MI	EDIUM VO	OLTAGE THE	REE PHA	SE LINE WI	111 3834.4 11		
101	Studies and Pegging (Code 10000)	KIII	4.14					
102	Excavation works (Code 10001)	m³	19.9640					
103	S & I U bolt (Code 60113)	U	24		4(4)			
104	S & I Single 11m wooden poles (Code 601014)	U	33					
105	S & I Twin 11m wooden	U	13					
108	poles S & F Rigid glass insulator 30KV (Code 601001)	U	112				*	
109	S & I Chain of three insulators (Code 601002)	U	24					
110	S & I Spindle (Ref 23 001	U	46					-
111	060 115) S & I Reinforced stalk (Code 504026)	U	66					
112	S & I Wooden crossbar 240×10×10 cm (Code	U	59					
113	760×30×6 cm (Code	U	118					
114	601025) 4 S & Stringing 34.4 mm² Almelec cable (Code 601011)	LM	13,041.0	10				

	115 S & F Number pla	ate +	U	46						
1	Numbering (Code 116 S & F Warning pla	₹ 113013) ates DM	U	46	+					
_	(Code 601005)	u(00 D),,		40						
-	Sub-Total 100						e espera			
2	200									
2	201 Studies and Peggi	ing (Code	Km	0.49	5					
20	10000) 02 Excavation works	10								
	10001)		m <sup>3</sup>	4.8						
20	03 S & I Ú bolt (Code	60113)	U	0						
20		ooden	U	11						
20	poles (Code 60101)	4)								
20	05 S & I Twin 11m wood (Code 601015)	oden poles	U	0					107 - 142-re-	
206	6 S & F Rigid glass in 30KV (Code 601001	1)	U	33						
207	/ S & I Chain of three		U	0		2/1/2	1			
208	insulators (Code 601	1002)							V1 787	
200	8 S & I Spindle (Ref 23 115)	3 001 060	U	11						
209	S & I Reinforced stal	k (Codo	U	100	4					
	504026)		U	22						
210	S S I I VOUGE I CIUSSI	ar	U	20			454.8			
	240×10×10 cm (Code 107012)	э								
211	S & I Iron flat mountai	i.,								
	/60×30×6 cm (Code (	6010251	U	40		= /			•	
212	S & Stringing 34.4 mn	n <sup>2</sup>	LM	1,559.3	-					
213	Almelec cable (Code (	601011)		1,000.0						
.13	S & Stringing 3x50 mm <sup>2</sup> +1NP+2EP		LM	545						
	preassembled cable ((	Code								
1.1	112019)									
14	S & F Number plate +	040)	J	11					200	
15	Numbering (Code 1130 S & F Warning plates D	)13)	1	1.4						
	(Code 601005)		'	11						
16	S & F LV Alignment sup (Code 603001)	pport U		11		-				
7	S & F LV Anchoring cla	mn III								
	(Code 603004)	mp U	1	0						
8	Electrical caps with	U	3	3						
	retractable ends (Code 112027)									
9 7	Type C earth plug (Code 603007)		3							
0	S & F IACM 36KV (Ref 2 001 060126)	23 U	1							
S	Sub-Total 200									

00	COI	NSTRUCTION OF THREE PHA	SELV	LINE W	I FI ONCE	IIIII				
01	Stud	idles and regging (oddo	KM	1.5						
302	Exc	cavation works (code	M <sup>3</sup>	21.7						
303	S 8	& F LV Alignment support	U	40						
304	(Co	ode 603001) & F LV Anchoring clamp	U	20						
305	(Co	code 603004) & F Single 9m wooden poles	U	40						
306	cla	ass C (Code 603008)  & F Twin 9m wooden poles	U	10						
307	cla S	lass C (Code 603009)	U	5						
308	(0	Code 3504035)  S & F Number plate +	U	50						
309	N	Numbering (Code 113013)	LM	1,650	0					
	m	mm <sup>2</sup> +1NP+2EP preassembled		4						
310	0 E	Electrical caps with retractable ends (Code 112027)	U	21						
31	11 7	Type C earth plug (Code	U							
		Sub Total 300 CONSTRUCTION OF THREE	-1140	- TDANS	CORMAT	TION SUE	RSTATIO	N EQUI	PPED WITI	H H61-100KVA
40		30KV/B2 TRANSFORMER			FURING					
40	01	S & F 100 KVA/30KV Three phase Transformer (Code 503004)	U	1			21144			
4	02	S & I Twin 12m wooden poles class E	U	0						
4	103	S & I Galvanized steel 12m	U	2						
4	404	S & F Type 2BH earth plug (R						_		
	405	S & I Chain of three insulators	1							
,	406	S & I Chain of three insulators discharger (Ref 23 001 060	s U							
		115)	Ref U	J 3						
4	407	23 001 060121)				The state of the s	•	0.10		
4	407 408	23 001 060121) S & F Fuse cutout (Ref 22 00 050038)	01 U							
4		23 001 060121)  S & F Fuse cutout (Ref 22 00 050038)	01 U	U 1	1					
4	408	23 001 060121)  S & F Fuse cutout (Ref 22 00 050038)  S & F Circuit breaker (DHP) 100KVA (Ref 23 030 061484)	01 U 4)	U 1 U 2						

41	2 S & F IACM 36KV (Ref 23 001 060126)	U	1						-	
413	3 S & I Wooden crossbar 240×10×10 cm (Code 107012)	U	10							
414	760×30×6 cm (Code 601025)	U	20				_			
	SUBTOTAL 400									
500			0	INDOVE	<b>(DELLE-</b>					
501	(Ref 22 001 050022)	U	1	JNDRY E	KPENSE	S				
502	Clearing and pruning (Code 801002)	Km	1							
503	Transport and handling material (Code 2003)	T/Km	3							
504	Transport wooden poles (Code 2004)	T/Km	4							
505	Complete ENEO three phase subscription and connection set with a meter	U	2							
506	Site installation	LS	1							
507	Environmental impact notice	LS	1				E STEEL			
808	Transport of workers (Code 2005)	Day	1			REE				
	Sub Total 500									
	TOTAL WITHOUT TAXES VAT (19.25%)									
	AIR (2.2%)	80 - 40								
	TOTAL WITH TAXES					4				
	NET PAYMENT							1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		
rdere	ed the present Cost Estimate at the			Alle Company						

THIS BILL IS CLOSED AT .....(ALL TAX INCLUSIVE)

# DOCUMENT No. 8 FRAMEWORK OF SUB-DETAIL OF PRICES

[	DESIGNATION :Studies and site	installation	Total quantity	Unit	Duration of activity
0	Daily out put	war and the second	Total quartery		activity
	Category	No	Daily wage	Days break up	Amount
<u>a</u>	,				
AN SH					
WORKMAN SHIP					
Š					
	TOTAL A	No	Daily rate	Days break	Amount
HINES	Туре	I NO	3	up	
/MEC					
MENT					
EQUIPMENT/MECHINES	TOTAL B		Unit cost	Quantity	Amount
- 54	Туре	Unit	Unit cost	Quantity	
SNON					
ELLAN					
AISCE					
AND					
RIAL					
MATERIAL AND MISCELLANOUS	70711.0				
	TOTAL C DIRECT TOTAL COST			A+B+C	
D	GENERAL SITE EXPEN	ESES		Dx%	
F	GENERAL OFFICE EXF	PENSES		Dx% D+E+F	
G	NET COST			Gx%	
Н	RISK + BENEFITS			G+H	
P	TOTAL COST (HT) UNIT COST (HT)			P/Q'TY	

#### Document No. 9: Model contract

REPUBLIQUE DU CAMEROUN Paix - Travail - Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG

COMMISSION INTERNE DE PASSATION DES MARCHES



REPUBLIC OF CAMEROON Peace - Work - Fatherland

MINISTRY OF DECENTRALISATION AND LOCAL DEVELOPMENT

NORTH-WEST REGION

**BOYO DIVISION** 

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL TENDERS BOARD

JOBBING ORDER No	/JO/MINDDEVEL/FC/FCITB/202	5 OF	1	2025
Awarded following OPEN  No/ONIT/MINDDEVEL  FOR EXTENSION OF ELEC  ELECTRIFICATION PHASE  MM2+1NP+2EP PREAS	N NATIONAL INVITATION TO TENDE PROCEDURE L/ FUNDONG COUNCIL /FCITB /202 TRICITY AT G.R.A FUNDONG LOT 1 (CONSTRUCTION OF THREE PHA SSEMBLED ALUMINUM CABLE) LO Y, BOYO DIVISION, NORTH WEST	ER BY EM 5, OF 1 AND NG SE LV LIN	ERGEN	NCY /2025
Project Owner				
HOLDER : [indic	cate name and full address of holder]			
P.O. Box, <u>Tel:</u> Fa	<u>ax</u> :			
Business Registration Nº Taxpayer's Nº	_at			
SUBJECT : Execution of Lot No; Network	works;			
PLACE: FUNDONG Region: NORTH EXECUTION DEADLINE: One Hundred AMOUNT IN CFA F:	H WEST REGION I and Twenty days (04) months			
THT TTTC VAT (19.25%) AIR (5.5%) or (2.2%) NET PAYABLE				

FINANCING BUDGET HEAD	SUBSCRIBED ON: SIGNED ON: NOTIFIED ON: REGISTERED ON:
Between:	Laura in ofter
The Government referred to the "Co	of the Republic of Cameroon, represented by hereinafter ontracting Authority"
On the one hand	<b>,</b>
And	
	(enterprise)
P.O. Box	Tel:Fax:
	ration N°
Represented by "Contractor"	/ M, its General Manager, hereinafter referred to as the
On the other h	and,
Agree on the fo	ollowing:

## Summary

Part I: Special Administrative Conditions (SAC)

Part II: Special Technical Conditions (STC)

Part III: Schedule of Unit Prices (SUP)

Part IV: Bill of Quantities and Estimates

PAGEAND LAST OF JOBBING ORDER NOIJOJ SG/MINDEVELNWR/BOYO/FC OFJ2025 AWARDED OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE NoJONIT/MINDDEVEL/ FUNDONG COUNCIL /FCITB /2025, OFJ/2025 NO/ONIT/MINDDEVEL/ FUNDONG COUNCIL /FCITB /2025, OF/2025 NO//ONIT/MINDDEVEL/ FUNDONG COUNCIL /FCITB /2025, OF//ONIT/MINDDEVEL/ FUNDONG COUNCIL /FCITB /2025, OF//ONIT/MIN
With,
EXECUTION DEADLINE () months
Amount of contract in CFA F:
THT TTTC  VAT (19.25%)  AIR (5.5%) or (2.2%)  NET PAYABLE
Read and accepted by the contractor  (Blace of signature) (date)
(Place of signature)(date) Signature of Contracting Authority
(Place of signature)(date)
Registration

## MODEL FORMS APPLICABLE

#### FORM N° 1: <u>DECLARATION OF THE INTENTION TO TENDER</u>

## COMPANY'S LETTER HEAD

## **DECLARATION OF THE INTENTION TO TENDER**

	Fiscal stamp
I, the undersigned Mr,	
Nationality	1500
Function	
In my capacity as General Manager of P.O. BOX	TEL:
Hereby acknowledge receipt of the file for Tender Notice	
N° of of	
Concerning the	
And hereby declare my intention to tender for the said project.	
Done at On the	
General Manager	

## FORM N° 02 THE MODEL TENDER LETTER

I (We) the undersigned	virtue of the power, telephone N°. g to the Invitation to r) point of view and ecution of the job, I
, in keeping with the terms and conditions of the tender file in round of	execute the contract ract.  amount of my (our) ssion of bids.
of, in the records of	
= 1 d with this tender are:	-nod
- The price list and the detailed estimates duly filled, dated and signature of the comments which in keeping with the requirements of the enclosed with the tender letter.  Done at, on	e Tender file must be
Signature(s)	
Bidder(s)	1500
= manipa indicate:	
trada name form nationality and registered of	ffice)
The company (company or trade name, form, nationally a way represented by the undersigned» (Name, form)	irst name and status)
« represented by the undersigned	
For companies without a legal status, indicate:	
,	of the registered offic
<ul> <li>We, the undersigned,</li> <li>(For each person: name, first name, company name, nationality, location</li> <li>« Constituted in a group of companies for the execution of this contract,</li> </ul>	
and the same of th	

# FORM N° 03 THE MODEL SURETY BOND

Bank
Reference of guarantee: No
The Contractor (5)hereby submits on to the Mayor of
with the conditions stated in the Tender file, the bidder shall present to the Mayor of Fundong Council acting in the capacity of Contracting Authority, a bid bond amounting to CFA Francs  By this guarantee, we the undersigned,(7)
By this guarantee, we irrevocably commit ourselves, without any argument or delay, to pay into an account he latter shall inform us in writing that the bidder does not keep the same at the first written request, as soon as
hall be released latest thirty (30) days after the expiration of the validity of the tender or, in case the company hall be the successful bidder, after presentation of the performance bond which shall be kept by the MAYOR FUNDONG COUNCIL
he laws as well as the jurisdiction of application for the guarantee shall be those of the Republic of Cameroon.
Done at, on
Mr(Messrs)
Bidder Signature(s) & stamps
Stated in the Special regulations governing the invitation to tender  Bank

#### FORM N° 04 MODEL BID BOND

(Hereafter called the "the
thereas
having our registered office athereinafter called "the Bank",  the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the Mayor of Fundong Council (hereinafter called "the Contracting Authority) in the sum of the bound onto the said Contracting Authority (hereinafter called "the Contracting Authority") in the sum of the bound onto the bound on
Authority, the bank binds itself, its successors, and assigns by the present if our client refuses of incorporation and all client refuses of incorporations.  Completing the jobs as stipulated in the contract.  We undertake to pay the Contracting Authority up to the above amount upon receipt of his first written demand, when the contracting are substantiate his demand, provided that in his demand the Contracting
Authority will note that the amount claimed by him is due to him, owing to the occurred conditions specifying the occurred condition or conditions
This guarantee will remain in force up to and including ( ) days after the period of bid validity.  Any demand in respect thereof should reach the bank not later than the above date.
Sealed with the common seal of the said bank thisday of

SIGNATURE OF BANK AUTHORITY

# FORM N° 05 THE MODEL PERFORMANCE BOND (RETENTION BOND)

Bank
Reference of guarantee: No
Invitation to Tender No
We
In compliance with the provisions of Contract No.
the contract all taxes inclusive, i.e. CFA Francs
the <b>Mayor of Fundong Council,</b> at his first written request, and for three (03) months the amount of this bond, that is to say.  Authority for failing to fulfil one or more of his obligations under the contractor may owe the Contracting
The request to partially or fully stake this guarantee shall be the subject of a registered letter of justification with confirmation of receipt and a copy to the contractor clearly stating and supplementing the reasons for his request. This letter shall be countersigned by the <b>Mayor of Fundong Council</b> . The bank guarantee shall take fundong Council.
The guarantee shall be released within sixty (60) days with effect from the date of provisional acceptance. After
he laws as well as the jurisdiction of application for the guarantee shall be those of the Republic of Cameroon.
Done at, on
Mr (Messrs)
Signature(s) & stamps

#### FORM N° 06

# MODEL BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE

Bank
Reference of guarantee No
To: THE MAYOR OF FUNDONG COUNCIL  Republic of Cameroon  Invitation to Tender No
BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE RELATING TO THE CONSTRUCTION WORKS
We
In compliance with the provisions of Article
We,
The request to partially or fully stake this guarantee shall be the subject of a registered letter of justification with confirmation of receipt and a copy to the contractor clearly stating and supplementing the reasons for his request. This letter shall be countersigned by the <b>Mayor of Fundong Council</b>
The bank guarantee shall take effect as from the date of payment of the start on data and the start of data and the guarantee shall be released upon refund of guarantee shall be kept by the Fundong Council Tenders Board. The guarantee shall be released upon refund of the full amount of the advance. After this date, the guarantee shall no longer apply and shall be returned to us
without express request.  The laws as well as the jurisdiction of application for the guarantee shall be those of the Republic of Cameroon.  Done at
Mr (Messrs)
Signature(s) & stamps

#### FORM N° 07

# THE MODEL UNDERTAKING BY THE BIDDER

Name of project	Name of project	tion to tondon No
Acting in the capacity of (9)	Re-Construction of Fundong Council Grandsta Fundong Municipality (Lot 2)	and (Lot 1) and the embellishment of the Funding Council premises in
telephone No	I (We) the undersigned (8)	
conditions of the tender file. ————————————————————————————————————	telephone No, after have responsibility the nature and difficulties entailed (ourselves) to carry out works FOR	the name and on behalf of (10)
I hereby commit myself (We hereby commit ourselves) to maintain the amount of my (our) tender for a period of sixty (60)  Done at, on	conditions of the tender file.	in keeping with the terms and
Done at	commit myself (We commit ourselves) in	case my (our) tender is retained, to execute the contract within the date of notification of award of the contract.
Signature(s)  For companies, indicate:  The company (company or trade name, form, nationality and registered office)  « Represented by the undersigned	I hereby commit myself (We hereby commit ours days with effect from the deadline for submission	elves) to maintain the amount of my (our) tender for a period of sixty (60) of bids.
For companies, indicate:  The company (company or trade name, form, nationality and registered office)  « Represented by the undersigned		Done at, on
The company (company or trade name, form, nationality and registered office)  « Represented by the undersigned		Signature(s)
For companies without a legal status, indicate:  We, the undersigned,		
For companies without a legal status, indicate:  "We, the undersigned,	The company (company or trade name, form, natio	nality and registered office)
We, the undersigned,	represented by the undersigned	» (name, first name and status)
of companies for the execution of this contract, jointly commit ourselves »  Name, first name, profession, residence  Position in the company	minout a legal status, indicate:	
of companies for the execution of this contract, jointly commit ourselves »  Name, first name, profession, residence  Position in the company	« vve, the undersigned,	
8) Name, first name, profession, residence 9) Position in the company	of companies for the execution of this contract, jointly	
9) Position in the company	8) Name, first name, profession, residence	,»
10) Company name	9) Position in the company	
	0) Company name	

#### FORM N° 08 MODEL OF COMMITMENT OF AVAILABILITY

# To Whom It May Concern:

# Subject: COMMITMENT OF AVAILBILITY.

I the undersigned, aa specify diploma or certificate) and holder of National Identity Card No.
issued on at rei.
is committed and available to work as (specify post to
be occupied) with(name of company) if awarded the contract  (indicate the name of project) Boyo Division of the North
West Region. This is in response to Tender N°
Done in the
Sign;
Certified at On the By
REMARK- This form shall be certified by the National Security Service (i.e. Police officer or Commissioner)

### **ANNEXES:01** THE MODEL CURRICULUM VITAE

Name & First name : _ Date of birth : Nationality					
Level of education					
Languages Spoken	Level	Very good	Good	Average	Poor
	Written			7 Wordge	P001
ENGLISH	Read				1
	Spoken				
	Written				
FRENCH	Read			3 2 3 2 3	
	Spoken				
LOCAL LANGUAGE	Written				
OF THE AREA OF THE PROJECT	Read				
	Spoken				
aining school:					
aining school:					
ite of admission : te of graduation:					
te of graduation:		Data		_	
ecific knowledge: Publicatio	n, research work	,			
e of start of service:					
, Jane of octalog .					
not of years in the compar	ly :				
of start of service in the co	mpany :				

#### W

- (\*) Work attestations issued by the various employers shall be enclosed with this curriculum vitae which shall
  - The curriculum vitae shall highlight the importance of projects in which the personnel has worked and the position he actually held in the said projects.

## ANNEX N° 02 THE MODEL PROFESSIONAL REFERENCES

N°	Year	Project	Name of Client, Address and Contactable telephone N°	Budgeted Project amount	Contract amount	Period of the contract	Acceptance date
1							
2							

NB: For each contract named in the above list,	are attached the following:
ND. I Of Cucii Comm	

- Photocopy of first and last pages of the contract,
  Photocopy of provisional acceptance report and of final acceptance (as the case may be).

	Done on, at
	Mr (Messrs.)
Sign	nature(s)

#### ANNEX Nº 03

# **MODEL EQUIPMENT LIST**

& frame number	HORSE POWER if vehicle)	REGISTRATION NUMBER (If vehicle)	QUANTITY	STATUS (Hired or owned)
			holder of Nat	ional Identity
issue	ed on	at	hoir	o
pany called	d		testifies that	the chave
a commit m	lyself to pres	ent any of the above	equipment and	tools at any
s well any	of them mus	t be present at the	site before and	during and
ment require	ed or reques	ted by the Authoritie	e in charge of	during each
		ary and realismate	on charge of t	ne project i
nt I will ta	ke on hire	I hereby attache	d to this t	
cuments)	of commitm	nent between L	u to this form	n certified
,		nent between I a	nd the Owner	(s) of the
one on		at		
	issue pany called and commit mass well any ment required to the comment of the comments of the	issued on pany called nd commit myself to pressus well any of them musement required or requested and commit myself to pressus well any of them musement required or requested for the commitment of commitments.  One on	issued on at pany called at commit myself to present any of the above as well any of them must be present at the sment required or requested by the Authorities at I will take on hire I hereby attached accuments) of commitment between I at a comment is a commitment between I are comments.	holder of Nat  holder of Nat  issued on at bein  pany called testifies that  ad commit myself to present any of the above equipment and  as well any of them must be present at the site before and  ment required or requested by the Authorities in charge of the  at I will take on hire I hereby attached to this form  accuments) of commitment between I and the Owner  Done on

#### ANNEX N° 04

## **KEY STAFF**

		QUALIFICATION	EXPERIENCE	FUNCTION
DESCRIPTION	NAME	QUALIFICATION		
DMINISTRATIVE				
AND TECHNICAL				
STAFF ON SITE				
SUPPORT STAFF				
_				

#### ANNEX N° 05 MODEL OF SUB- DETAIL OF UNIT PRICE

N° price	Daily output		To	otal Quantity	Durati (day:
	/ day				
	Category	Numbe	Daily Salai	y Days paid	Amou
	Site engineer			y Dayo paid	Alliou
7 -	Site foreman				
	Team chiefs				
	Administrative staff				
	Driver				
	Specialised Technicians				
	Labourers				
	Store keeper				
	Total A				
WORKMANSHIP	Type Quan		Delle		
		Quantity	Daily rate	Days paid	Amount
	Pickup for follow-up				
	Small equipment				
	Total B				1 2 2 1
	Туре	Quantity	Unit Price	Congumentia	
	*	,	Ome i nice	Consumption	Amount
	*				, P V
	*				
	Total C				
	TOTAL DRY PRICE A+B+C				
E	General site expenses		V0/	<b>D</b> 160	
F	General head office expenses		X%	D x X%	
G	TOTALCOST PRICE		Υ%	D x Y%	
Н	Risks + benefits		70/	D+E+F	
Р	TOTAL COST PRICE WITHOUT TAXES		Z%	G x Z%	
V	SELLING UNIT PRICE WITHOUT TAXE		G+H		

### ANNEX N° 06 MODEL OF SITE VISIT REPORT

[ not more than five (05) pages]

I) INTRODUCTION
TENDER N° (with project title)
NAME OF COMPANYTIMETIME
II-2) Accessibility to the project site:
II-3) Vegetation (trees, shrubs etc)
II-4) Topography of the site
NB: ATTACHED TO THIS REPORT ARE PICTURES SHOWING ME ON THE SITE AND SO JUSTIFY MY COMMENTARY ABOVE
III) AVAILABILITY OF SERVICES (water, electricity, etc)
IV) AVAILABILITY OF CONSTRUCTION MATERIALS (stones, sand, gravel, wood etc)
V)DIFFICULTIES:
V) CONCLUSION
SIGNATURES:

Signature, name and stamp of Contractor's Engineer or

Technical Director, of Enterprise

#### ANNEX N° 07: EVALUATION GRID

EXTENSION OF ELECTRICITY AT G.R.A FUNDONG LOT 1 AND NGWAH RURAL ELECTRIFICATION PHASE 1 (CONSTRUCTION OF THREE PHASE LV LINE WITH 3X50 MM2+1NP+2EP PREASSEMBLED ALUMINUM CABLE) LOT 2 IN FUNDONG MUNICIPALITY, BOYO DIVISION, NORTH WEST REGION.

#### ADMINISTTRATIVE DOCUMENTS.

DOCUMENT N°	DECORPTION
A.1	Declaration of intention to tondon with the DESCRIPTION
	Declaration of intention to tender, written by the bidder, stamped with the tariff in force
A.2	Thousand) F.CFA for lot 1 and 100.000 (one hundred thousand francs) for lot 2 as stipulated in the Tender Notice.
A.3	A bid bond of <b>Two hundred and sixty thousand (260.000) FCFA Lot 1 and One million francs</b> (1.000,000) FCFA) Lot 2) issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions
A.4	Certified Copy of the Business Pogistration and
A.5	Certified Copy of the Business Registration, not more than three months old.
71.0	Business License (photocopy certified by the Chief of Centre of Taxes, not more than three months).
A.6	three months.
A.7	Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber of Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months.
A.8	Attestation of bank account of the hidder issued by a decount of the hidder is
Λ.0	Finance, not more than three months
A.9	An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP) and should be valid for at least three months.
	(ARMP) and should be valid for at least three months
A.10	An Attestation of the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund and should be valid for the tender concerned; the attestation should be less than three months old.
A.11	Attestation of site visit dated and signed by the Contractors or their representatives (the bidder must under his responsibility visit the site and gather all the information necessary for the preparation of his technical proposals (consistency of work and execution plans).
A.12	CCAP completed and initialled on all the pages and in
A.13	CCAP completed and initialled on all the pages and signed, stamped and dated on the last page.  Power of attorney where necessary

The absence or the nonconformity of one of these documents shall result in the elimination of the bid. However, the bidder shave shall have a period of 48hour to comply. This role shall not be applied to bid bond

D.1	rnal Envelope shall be labelled < <envelope b:="" document="" technical="">&gt; and shall compared presentation of the bids</envelope>	ontain the	followin	
- Table	e of content page			
- Colo	ured page separators	2		
<ul> <li>Prese</li> </ul>	entation of documents in the order given in this Tender File			
Olull	y of the documents presented			
<ul> <li>Quali</li> </ul>	ty of binding (Spiral binding /slotting with transparent fly leaf on the front cover) ial Administrative and Technical conditions present			
B.2	LIST OF REEDENOS OF THE			
	LIST OF REFERENCES OF THE ENTERPRISE IN SIMILAR JOBS  List of references of the enterprise in similar jobs of at least 4,500,000 FCFA for lot 1 and 2 justified by signed contracts (first and last pages) and minutes of reception and the contract of the co			
B.2.1	executed. (minutes of final reception within the post-	nces for w	orks	
B.2.1	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  1st Reference	nces for w	orks	
	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  2nd reference	nces for w	orks	
	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  2nd reference	nces for w	orks	
	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  2nd reference	nces for w	orks	
	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  1st Reference  2nd reference  cceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be pres	nces for we	orks	
3: Final A	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  1st Reference  2nd reference  cceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be pres  QUALIFICATION AND EXPERIENCE OF THE TECHNICAL STAF	nces for we	orks	
3: Final A erences. B.3	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  1st Reference  2nd reference  cceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be pres  QUALIFICATION AND EXPERIENCE OF THE TECHNICAL STAF	nces for we	orks	
3: Final A erences. B.3	executed. (minutes of final reception within the past years for up to 2022)  Minimum acceptable: 02 Contracts realized in the domain for over the last 05 years  1st Reference  2nd reference  cceptance for 2020 - 2024 and provisional Acceptance for 2020- 2024 should be pres  QUALIFICATION AND EXPERIENCE OF THE TECHNICAL STAF	nces for we	orks	

1	Technician		
	CV signed and dated by the supervisor,		
	> A certified copy of the technical diploma		yı 1
	> An Attestation of presentation of original of the technical diploma		100
	An attactation of availability signed and dated by the concerned		
		-	
3.3.2	an Cita foreman (at least Basic electrical Eliginosing		
5.5.2	cu ( the locat Basic knowledge of electrical Engineering		
	Qualification of the Site foreman: (at least Basic knowledge of the Site foreman): (at least Basic knowledge of the Site forem		
	Professional experience of the Site foreman in the domain of electrical Engineering		
	and other works for at least three (03) years		4
3	> CV signed and dated by the foreman,		
	A satisfied copy of the technical diploma		
	An officiation of availability signed and dated by the foreman		
	An attestation of availability signed and dated by the Police     Certified copy of ID card signed and dated by the Police	2-010-	
D 2 2	03- Other personnel		
B.3.3	Technical in civil engineering or its		
	equivalent(CAP Maçonnerie) and with 3 years protosticate and NIC should of civil engineering and similar works. Certified copy of their certificate and NIC should		
	be included ( CVs signed and dated by the candidates)		
	be included ( CVS signed and dated by		
	> 01 (One) electrician with at least GCE O/L Technical in electrical works or its		
	electrical angineering and similar works. Certified copy of their		
	should be included (CVs signed and dated by the candidates)		
	it 2 years professional experience in the domain of		
	> 01 (One) Electrician with 3 years professional experience in the domain of		
	electrical engineering and similar works		
	TECHNICAL PROPOSALS		
B.4	Organigram of the project (Specify names of the personnel handling the various		
B.4.2	functions)		
5.40	Work schedule	-	
B.4.3	Market and the second s		
B.4.5	Quality control method  Environmental impact notice obtained from the council (To be submitted only by the		
B.4.7	winner, after publication of results)		
B.4.8	Security and safety at the site		
B.4.9	Duration of execution in respect with the Tender File		
	I OGISTICS (Equipment put aside for this project)		
B.5	Proof of ownership or rental of a pick-up or other vans		
B.5.1	List of small tools and prove of ownership		
B.5.2	List of small tools and prove of emissions		
B.6	FINANCIAL CAPACITY		
	An attestation of financial capacity of at least 25% of the project amount (solvency) of		
B.6.1	the enterprise issued by a 1st class bank in Cameroon and approved by		
	of Finance and respect COBAC conditions.  Comprehensive report of site visit signed by the company engineer and justified by		
	Comprehensive report of site visit signed by the company engineer and justice	1	
	Comprehensive report of the first of		
B.7	photos  Special Technical Clauses initialled in all the pages and last page signed, dated and		

	ANNEX 8: MODELE ATTESTATION OF SITE VISIT
l, Mr./Mrs. Name)	/Miss (Surname and
Director o	Engineer of the Company:(Name of
have actually v	isited the site which is going to receive the structure relative to

- To have carried out a thorough study of the site taking into consideration all the constraints relative to the execution of the job with respect to norms.
- To establish his unit price schedules taking into account the difficulties of the site relative to the execution of the works and shall on no condition claim the Contracting Authority for any increase of unit price.

In Testimony Whereof, this present ATTESTATION OF SITE VISIT is established and issued to serve the purpose it deserves.

#### DATE:

VISA OF THE CONTRACTOR OR HIS REPRESENTATIVE

#### DOCUMENT No. 9:

# List of banking establishments and financial bodies authorised to issue bonds for public contracts

#### I- BANKS

- Afriland First Bank 1.
- Banque Atlantique 2.
- Banque Gabonaise pour le Financement International (BGFI BANK) 3.
- Banque International du Cameroun pour l'Epargne et le Crédit (BICEC) 4.
- CITI Bank 5.
- Commercial Bank of Cameroon (CBC) 6.
- Ecobank 7.
- National Financial Credit Bank 8.
- Société Camerounaise de Banque au Cameroun 9.
- Société Générale de Banque au Cameroun 10.
- Standard Chartered Bank Cameroon 11.
- Union Bank of Cameroon 12.
- United Bank for Africa. 13.

# DOCUMENT N°13: WORKING P